



Downtown Barrie BIA

2024 Board of Management - Meeting Minutes

Thursday, October 24, 2024 - 6:00 pm - 7:30 pm

BIA Greenroom (93 Dunlop St. East, Unit 101)

Directors in attendance: 6

Mr. Steve Ricalis, Vice Chair (in person)

Ms. Alison Oakes (in person)

Ms. Christina Mancuso (in person)

Mr. Craig Strachan (in person)

Mr. Richard Tremblay (in person)

Councillor Craig Nixon (in person)

Director Absent:

Ms. Heather Kennedy, Chair

Mr. Chris Gerrard, Secretary-Treasurer (in person)

Staff in attendance:

Mr. Craig Stevens, Executive Director

Ms. Stacey Zubczyk, Operations Manager

Mr. Cameron Stamper, Creative Communications Coordinator

Guests in attendance:

Ms. Bridget Mitchell, City of Barrie - Manager of Solid Waste Management Policy & Planning

Ms. Stephanie Mack, City of Barrie - Associate Director of Waste Management & Environmental Sustainability

Mr. Chris Marchant, City of Barrie - Manager of Solid Waste Operations

Public attendance: 0

CALL TO ORDER -

- Vice Chair Steve Ricalis called the Downtown Barrie BIA Board of Management (the Board) Meeting on Thursday, October 24, 2024, to order at 6:02 PM EST.

LAND ACKNOWLEDGEMENT

CONFIRMATION OF AGENDA + MINUTES

• ADOPTION OF AGENDA -

- A copy of the agenda for the **October 2024 BIA Board of Management Meeting**, held on Thursday, October 23, 2024, was circulated to be received and adopted as printed.

Moved by: Vice Chair Steve Ricalis

Seconded by: Director Craig Nixon

Vote: All in favour **APPROVED**

• ADOPTION OF MINUTES -

- A copy of the minutes from the **September 2024 BIA Regular Board Meeting**, held on Thursday, September 26, 2024, was circulated to be received and adopted as

printed.

Moved by: Director Craig Strachan
 Seconded by: Director Richard Tremblay
Vote: All in favour **APPROVED**

DISCLOSURE OF PECUNIARY INTEREST

- There were no disclosures of pecuniary interest from any Board Directors at this time.

PRESENTATION - City of Barrie - Curbside Waste Collection Program

- Background:**
 – > Please see attached ‘Automated Cart Rollout Service Presentation_BIA_2024_for BIA Minutes’ (13 slides) for details.
- Discussion / Inquiries:**
 - The representatives with the City of Barrie took the time to address the questions and concerns raised by the Board of Management.
 - The group discussed keeping as many bins off of Dunlop Street, along with the challenge of winter snow removal around and the storage of containers during off-hours.

BUDGET VS. ACTUALS & BALANCE SHEET REPORT - YEAR TO DATE

- Background:**
 – > Please see attached ‘BudgetvsActuals2024 - Oct 18, 2024).pdf (3 pages)’; along with the ‘Balance Sheet Report - Oct 18, 2024.pdf (2 pages)’ for details.
- Discussion / Inquiries:**
 - There were no discussions or inquiries at this time.

CHAIR REPORT -

- Vice-Chair Steve Ricalis thanked everyone for their attendance.

STAFF UPDATE -

- Executive Director Craig Stevens noted the BIA’s next Mural Project with Clandestino’s is set to begin next Wednesday (October 30) in the west end of the Town and Country Steakhouse building (facing Maple Avenue).
 - This project has been a collaboration with the Barrie Native Friendship Centre (BNFC) and Barrie Youth Haven.

UNFINISHED BUSINESS -

- Motions:**
 - Motion 2024_10_24 #2** MOTION FOR RESIGNATION OF CHAIR POSITION -

The Downtown Barrie BIA Board of Management moves a motion to accept and confirm that Heather Kennedy relinquishes the position of Chair of the BIA, effectively immediately, due to personal time constraints and commitments.

As such, Ms. Kennedy wishes to remain on the BIA Board of Management, as a Director, for the remainder of the current BIA term.

It is also noted that Heather, and her husband Adam, recently opened a Grocery Store in Downtown Barrie, which complements Heather's two current businesses - Blueberry Moon and BBM Next Door.

Moved by: Vice Chair Steve Ricalis

Seconded by: Director Craig Nixon

Vote: All in favour **APPROVED**

○ **Motion 2024_10_24 #3** MOTION FOR RESIGNATION OF CHAIR POSITION -

The Downtown Barrie BIA Board of Management moves a motion to accept and confirm that Steve Ricalis, currently Vice Chair, will assume the role of Chair for the remainder of the BIA term

Moved by: Director Richard Tremblay

Seconded by: Director Ali Oakes

Vote: All in favour **APPROVED**

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● **NEW BUSINESS –**

○ Code of Conduct Review -

- Executive Director Craig Stevens shared his intent to share the 'Board of Management Code of Conduct' with the Board at the next meeting for review amongst new and existing Directors.

- Mr. Stevens reported that he will also share with Director Tremblay the BIA's Bylaws.

ADJOURNMENT

- Motion to adjourn the meeting at 7:46 PM EST.

Moved by: Chair Steve Ricalis

Seconded by: Director Richard Tremblay

Vote: All in favour **APPROVED**

Next Meeting:

- **2023 Annual General Meeting** - Sandbox Centre (54 Maple Ave) on Tuesday, November 26, 2024 - 5 pm - 6:30 pm

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SIGNED AND DATED

Executive Director Craig Stevens

Date

Secretary-Treasurer Chris Gerrard

Date