



Downtown Barrie BIA

2024 Board of Management - February Meeting Minutes

Thursday, February 22, 2023 - 5:00 pm - 6:30 pm

Sandbox Centre (24 Maple Avenue) & via Zoom

Directors in attendance: 5

Ms. Heather Kennedy, Chair (*in person*)

Mr. Steve Ricalis, Vice Chair (*in person*)

Ms. Christina Mancuso (*in person*)

Councillor Craig Nixon (*in person*)

Ms. Alison Oakes (*electronically*)

Director Regrets:

Mr. Chris Gerrard

Ms. Janet Kemp (Past Chair)

Staff in attendance:

Mr. Craig Stevens, Executive Director

Ms. Stacey Zubczyk, Operations Manager

Guest attendance:

Ms. Bridget Mitchell, City of Barrie

Mr. Chris Marchant, City of Barrie

Ms. Tracy Quann - Strasser, City of Barrie

Ms. Stephanie Mack, City of Barrie

Public attendance: 0

CALL TO ORDER -

- Chair Heather Kennedy called the Downtown Barrie BIA Board of Management (the Board) Meeting on Thursday February 22, 2024 to order at 5:03 PM EST.

LAND ACKNOWLEDGEMENT

CONFIRMATION OF MINUTES + AGENDA

- Adoption of the Minutes & Notes:**
 - A copy of the minutes for the **January 2024 Board Meeting Minutes** held on Thursday January 25, 2024 has been circulated to be received and adopted as printed.
Moved by: Vice Chair Steve Ricalis
Seconded by: Director Christina Mancuso
Vote: All in favour **APPROVED**
 - A copy of the notes from the **2022 Downtown Barrie BIA Annual General Meeting** held on Tuesday December 5, 2023 has been circulated to the Board for reference.
Moved by: Vice Chair Steve Ricalis
Seconded by: Director Christina Mancuso
Vote: All in favour **APPROVED**



- **Adoption of Agenda:**

- A copy of the agenda for the **2024 February Board Meeting** held on Thursday February 22, 2024 was circulated to be received and adopted as printed.

Moved by: Director Christina Mancuso

Seconded by: Vice Chair Steve Ricalis

Vote: All in favour **APPROVED**

CHAIR'S REMARKS - Chair Heather Kennedy

- Chair Kennedy offered brief remarks and noted a quiet start to the year.

PRESENTATION -

- **City of Barrie - Curbside Waste Collection Program**

- **Background:**

- > Please see 'Changes coming to the Curb - BIA Presentation_02 22 2024_final.pptx

- Representatives with the City of Barrie provided the Board with an overview of the program and noted that businesses are asked to register for collection.

- **Next Steps:**

- BIA Staff will distribute a registration request to the BIA Membership through the 'News & Notice' email.

STAFF UPDATE - Executive Director Craig Stevens

- **Background:**

- > Please refer to '2024_02_22__BIA STAFF UPDATE (FEB 2024).pdf (7 pages)'; along with '2024_02_22_Feb_BIA - Appendix #1.pdf (1 page)' for details.

2024 BIA MURAL PROGRAM UPDATE - Executive Director Craig Stevens

- **Background:**

- > Please see attached 'Clandestinos Art Mural Proposals BIA 2024.pdf (8 pages)' for details.

- Mr. Stevens provided the Board with an overview of the proposal.

BUDGET VS. ACTUALS - YEAR TO DATE

- **Background:**

- > Please see attached 'BudgetvsActuals2024-February 20, 2024.pdf (2 pages) for details.

- **Motion:**

- **Motion 2023_02_22 #2** - BUDGET VS ACTUALS- YTD (FEB 20,2024) RECEIVED

- The Downtown Barrie BIA Board of Management moved a motion to receive a copy of the 'BudgetvsActuals created as of February 20, 2024.

- Moved by: Director Chris Gerrard

- Seconded by: Director Craig Nixon

- Vote:** All in favour **APPROVED**



ITEMS FOR DISCUSSION–

- **MARCH 17 PATIO PROGRAM START-**

- **Inquiry:**
 - Director Chris Gerrard asked BIA Staff to speak to City of Barrie Staff about the possibility of a St. Patrick's Day (March 15) start to the Downtown Patio Season
- **Discussion:**
 - The Board discussed with no specific outcome or directive.
- **Next Steps:**
 - BIA Staff will investigate options and report back.

OTHER BUSINESS -

- **In-camera HR Item -**

- **Motion:**

- **BIA Motion 2023_02_22 #4 - MOVE INTO CLOSED SESSION**

The Downtown Barrie Board of Management move a motion to move into a closed session to discuss a confidential human resources matter concerning an identifiable individual or individuals

Moved by: Director Christina Mancuso

Seconded by: Director Chris Gerrard

Vote: All in favour **APPROVED**

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- **Motion:**

- **BIA Motion 2023_02_22 #5 - MOVE INTO OPEN SESSION**

The Downtown Barrie Board of Management move a motion to move back into open session.

Moved by: Director Christina Mancuso

Seconded by: Director Chris Gerrard

Vote: All in favour **APPROVED**

- **Background:**

- Chair Kennedy noted that the Board went into a closed session to discuss a confidential Human Resources matter concerning an identifiable individual or individuals
 - No votes were taken during the closed portion of the meeting except for the procedural motion to move back into an open session.

ADJOURNMENT

- Motion to adjourn the meeting 6:31 PM EST.

Moved by: Vice Chair Steve Ricalis

Seconded by: Director Chris Gerrard

Vote: All in favour **APPROVED**

Next Meetings: Thursday, March 28, 2023 - 5 pm - 6:30 pm

SIGNED AND DATED

Executive Director Craig Stevens

Date _____

Chair Heather Kennedy

Date _____