

## May Board Meeting - Minutes

Thursday, May 27, 2021

5 pm Via Zoom



### In attendance:

Ms. Teresa Woolard  
Ms. Janet Kemp  
Ms. Sarah Jensen  
Mr. Jason Ing  
Ms. Daniela Fuda  
Mr. Colin Hassey  
Councillor Sergio Morales  
Councillor Jim Harris

### Regrets:

Mr. Chad Ballantyne

### Absent:

Ms. Cait Patrick

### Staff in attendance:

Ms. Kelly McKenna, Executive Director  
Ms. Stacey Zubczyk, Project Manager

### Public attendance:

10 Guests

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### CALL TO ORDER

- Executive Director called the Downtown Barrie Business Association (BIA) Board of Directors Meeting on Thursday, May 27th, 2021 to order at 5:04 pm.

### APPOINT INTERIM CHAIR TO CONDUCT MEETING --

- o **BIA Motion 2021\_05\_27 #1:**

The Downtown Barrie (BIA) Board of Directors moves a motion to appoint Councillor Sergio Morales as the Interim Meeting Chair for the purposes of *conducting the May 27th regular Board meeting only.*

Motion moved by: Ms. Teresa Woolard

Seconded by: Ms. Janet Kemp

**Vote:** All in favour

**UNANIMOUSLY CARRIED**

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### DOWNTOWN BARRIE (BIA) BOARD OF DIRECTORS MEETING

Motion to approve agenda as printed:

Motion moved by: Ms. Teresa Woolard

Seconded by: Ms. Janet Kemp

**Vote:** All in favour

**UNANIMOUSLY CARRIED**

## EXECUTIVE TEAM RESIGNATION & NOMINATIONS --

- Interim Meeting Chair Councillor Sergio Morales noted his intent to seek the nomination of BIA Board Chair.
  - He asked if the Board would like to change the order of Executive Team nominations, and begin with Secretary-Treasurer, in order to allow the selected individual to take over as Acting Chair during the nomination process.
    - The Board opted to select the Executive Team in the following order:
      - Secretary-Treasurer
      - Chair
      - Vice-Chair
- RESIGNATIONS --
  - BOARD DIRECTOR RESIGNATION -- ROB HAMILTON
    - **2021\_05\_27 BIA Motion #2**  
The Downtown Barrie (BIA) Board of Directors moves a motion to accept the resignation email of Chair Rob Hamilton from the BIA Board received by the Executive Director on Monday, April 26th, 2021.  
Motion moved by: Councillor Jim Harris  
Seconded by: Ms. Daniela Fuda  
**Vote:** All in favour **UNANIMOUSLY CARRIED**
  - EXECUTIVE TEAM MEMBER RESIGNATION -- JASON ING
    - **2021\_05\_27 BIA Motion #3**  
The Downtown Barrie (BIA) Board of Directors moves a motion to accept the resignation letter of Vice-Chair Jason Ing from the BIA Board of Directors Executive Team received by the Executive Director via email on Friday, May 21st, 2021.  
Motion moved by: Councillor Jim Harris  
Seconded by: Ms. Daniela Fuda  
\*Mr. Jason Ing noted he would abstain from the vote.  
**Vote:** All in favour **UNANIMOUSLY CARRIED BY VOTING DIRECTORS**
- NOMINATIONS --
  - SECRETARY-TREASURER --
    - Interim Meeting Chair Morales opened the floor to invite nominations for the position of Secretary-Treasurer.
      - Ms. Teresa Woolard nominated Ms. Sarah Jensen.
        - Nomination seconded by Councillor Jim Harris  
Ms. Sarah Jensen accepted the nomination
    - No other nominations were received.
    - **2021\_05\_27 BIA Motion #4**  
The Downtown Barrie BIA) Board of Directors moves a motion to accept Ms. Sarah Jensen as Secretary-Treasurer of the Downtown Barrie Business Association (BIA).  
Motion moved by: Ms. Teresa Woolard  
Seconded by: Councillor Jim Harris  
**Vote:** All in favour **UNANIMOUSLY CARRIED**
  - CHAIR --
    - Interim Meeting Chair Morales handed over the floor to Secretary-Treasurer Sarah Jensen to act as meeting chair.
    - Ms. Jensen opened the floor to invite nominations for the position of Chair.
      - Ms. Teresa Woolard nominated Councillor Sergio Morales
        - Seconded by: Mr. Colin Hassey  
Councillor Sergio Morales accepted the nomination
    - Secretary-Treasurer Sarah Jensen opened the floor to discussion and questions to Councillor Morales.
      - The Board discussed the merits of a Councillor serving as chair of the BIA.
        - No other nominations were received.

- **2021\_05\_27 BIA Motion #5**

The Downtown Barrie (BIA) Board of Directors moves a motion to accept Councillor Sergio Morales as Chair of the Downtown Barrie Business Association (BIA).

Motion moved by: Ms. Teresa Woolard

Seconded by: Mr. Colin Hassey

**Vote:** Favour: 6      Against: 2      **CARRIED**

- VICE-CHAIR --

- Secretary-Treasurer Jensen returned the floor to Chair Sergio Morales.
- Chair Morales opened the floor to invite nominations for the position of Vice-Chair.

- Ms. Teresa Woolard nominated Ms. Janet Kemp

- Seconded by: Ms. Daniela Fuda

Ms. Janet Kemp accepted the nomination

- No other nominations were received.

- **2021\_05\_27 BIA Motion #6**

The Downtown Barrie (BIA) Board of Directors moves a motion to accept Ms. Janet Kemp as Vice-Chair of the Downtown Barrie Business Association (BIA).

Motion moved by: Ms. Teresa Woolard

Seconded by: Ms. Daniela Fuda

**Vote:** All in favour      **UNANIMOUSLY CARRIED**

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- **MOTION TO MOVE IN-CAMERA -**

- **2021\_05\_27\_ BIA Motion #7**

The Downtown Barrie (BIA) Board of Directors moves a motion to move in camera at 5:53 pm to allow for discussion of confidential matters related to the ongoing investigation respecting the BIA by the appointed Closed Meeting Investigator. In accordance with clause 239(3)(b) of the *Municipal Act, 2001*, the Board **must** consider the draft Report *in camera*.

Motion moved by: Ms. Janet Kemp

Seconded by: Councillor Jim Harris

**Vote:** All in favour      **UNANIMOUSLY CARRIED**

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**In-Camera Session Notes - Confidential Discussion**

**Special Guest at In-Camera Session:** Rebecca Hines, Aird & Berlis LLP

*The Board had received a copy of 'CONFIDENTIAL - DRAFT Closed Meeting Investigation Request 2021-01 - Report (44096095.8).docx' for review prior to the meeting.*

- Ms. Hines with Aird & Berlis LLP provided an overview of the process that has taken place, what they found and the next steps. She noted that the report contains their detailed rationale and investigation findings.
  - Ms. Hines noted that her attendance at tonight's in-camera session was to answer any questions from the Board on the report, as well as to provide the opportunity for comments in terms of any factual error or omissions, prior to the report being finalized.
    - The Board asked questions and asked for clarification on some of the details outlined in the report.

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- **MOTION TO RETURN FROM IN CAMERA -**

- **2021\_05\_27\_ BIA Motion #8**

The Downtown Barrie (BIA) Board of Directors moves a motion to return from an in-camera session at 7:32 pm. The Board went in camera to allow for discussion related to the ongoing investigation respecting the BIA by the appointed Closed Meeting Investigator.

*\* As per the Municipal Act, 2001 no resolutions were voted on while in-camera.*

Motion moved by: Ms. Teresa Woolard

Seconded by: Ms. Daniela Fuda

**Vote:** All in favour      **UNANIMOUSLY CARRIED**

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#### APPROVAL OF MEETING MINUTES & NOTES:

- Motion to approve the minutes from the March 30th, 2021 meeting and the April 15th, 2021 Special meeting.

Moved by: Ms. Daniela Fuda

Seconded by: Mr. Colin Hassey

**Vote:** All in favour

**UNANIMOUSLY CARRIED**

- Motion to approve the notes from the April 27th, 2021 meeting.

Moved by: Councillor Jim Harris

Seconded by: Ms. Sarah Jensen

**Vote:** All in favour

**UNANIMOUSLY CARRIED**

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#### Adjournment at 7:43 pm

Motion moved by: Ms. Teresa Woolard

Seconded by: Ms. Daniela Fuda

**Vote:** All in Favour

**UNANIMOUSLY CARRIED**

Next Meeting: June 22nd or June 24th, 2021 from 5-7 PM

Other Items: November 1st, 2021 AGM from 5-7 PM