

Downtown Barrie Business Association (BIA)

May Board Meeting - Minutes

Tuesday, May 26, 2020

Via Zoom



In attendance:

Councillor Sergio Morales, Interim Chair
Councillor Jim Harris
Ms. Michelle Huggins, Secretary Treasurer
Mr. Randy Aylwin
Ms. Teresa Woolard
Mr. Chad Ballantyne

Mr. Paul Lynch
Mr. Colin Hassey
Ms. Cait Patrick
Ms. Daniela Fuda
Mr. Rob Hamilton
Mr. Jason Ing

Ms. Kelly McKenna, Executive Director
Ms. Stacey Zubczyk, Project Manager
Ms. Kristen Eatch, Project Manager

Guests:

Mr. Keenan Aylwin "Staff Take Note"

The Downtown Barrie Business Association (BIA) Board of Management regular May (May 26th) meeting called to order at 1:12pm.

Interim Chair Councillor Sergio Morales notes that board are allowed to host virtual meetings.

- **APPROVAL OF AGENDA**

Moved by Ms. Michelle Huggins
Seconded by Mr. Randy Aylwin
All in favour
Approved

- **APPROVAL OF PREVIOUS MEETING MINUTES**

April Board Meeting - April 30, 2020

Moved by Ms. Huggins
Seconded by Mr. Chad Ballantyne
All in favour
Approved

EXECUTIVE TEAM VOTE

Mr. Colin Hassey suggests that the first order of business should be to select a new Chair and Vice-Chair. The board agrees.

Interim Chair Morales opens the floor to invite nominations for the position of Chair.

Mr. Hassey nominates Mr. Rob Hamilton

Mr. Hamilton accepts the nomination

Ms. Huggins nominates Mr. Ballantyne

Mr. Ballantyne declines the nomination

Ms. Teresa Woolard nominates Interim Chair Morales

Interim Chair Morales accepts the nomination and asks Executive Director, Ms. Kelly McKenna to take over facilitation.

Mr. Ballantyne nominates Mr. Jason Ing

Mr. Ing declines the nomination

Ms. McKenna invites Mr. Hamilton to present a few words on why he would be best suited to fill the position of Chair.

Ms. McKenna invites the board to bring forward any questions they may have for Mr. Hamilton.

Ms. McKenna invites Interim Chair Morales to present a few words on why he would be best suited to fill the position of Chair.

Ms. McKenna invites the board to bring forward any questions they may have for Interim Chair Morales.

The board briefly discusses each candidate.

Ms. McKenna invites the board to vote privately by privately messaging her through the Zoom chat feature.

Results:	Mr. Rob Hamilton	7 votes
	Councillor Morales	4 votes

The Downtown Barrie Business Association (BIA) Board of Management moves a motion to accept Mr. Rob Hamilton as the Chair of the Downtown Barrie (BIA) Board of Management.

**Motion moved by Mr. Hassey
Seconded by Mr. Paul Lynch
Approved**

Ms. McKenna opens the floor to invite nominations for the position of Vice-Chair.

Mr. Lynch nominates Mr. Ing

Mr. Ing accepts the nomination

Ms. Huggins nominates Councillor Morales

Councillor Morales accepts the nomination

Ms. McKenna invites Mr. Ing to present a few words on why he would be best suited to fill the position of Vice-Chair.

Ms. McKenna invites the board to bring forward any questions they may have for Mr. Ing.

Ms. McKenna invites Councillor Morales to present a few words on why he would be best suited to fill the position of Vice-Chair.

Ms. McKenna invites the board to bring forward any questions they may have for Councillor Morales.

Ms. McKenna invites the board to vote privately by privately messaging her through the Zoom chat feature.

Results:	Mr. Ing	6 votes
	Councillor Morales	4 votes
		1 abstained

The Downtown Barrie Business Association (BIA) Board of Management moves a motion to accept Mr. Jason Ing as the Vice-Chair of the Downtown Barrie (BIA) Board of Management.

**Motion moved by Mr. Ballantyne
Seconded by Mr. Paul Lynch
Approved**

2020 BUDGET

The board discusses reducing the amount of the proposed 2020 Downtown Barrie Business Association (BIA) budget.

Mr. Lynch proposes reducing the budget by 25% to approximately \$556,000.00.

The board discusses potential issues such as not being prepared for a quick recovery from the COVID-19 pandemic and possibly reducing the budget even further.

Councillor Jim Harris notes that Ms. Dawn McAlpine, General Manager, Community & Corporate Services with the City of Barrie, stated that the deadline to provide the budget is June 8th, 2020.

Mr. Lynch notes a potential pecuniary interest in voting on the office rental and maintenance line items and the Board decides to vote on that item so discussion on the proposed reduced budget can continue and remain inclusive of all board members.

The Downtown Barrie Business Association (BIA) Board of Management moves a motion to approve the 2020 Downtown Barrie Business Association (BIA) budget for the Downtown Barrie (BIA) office rental and maintenance line items with costs of \$20,070.00.

**Potential pecuniary interest declared by: Mr. Paul Lynch (Abstained)
Motion moved by: Councillor Sergio Morales
Seconded by: Mr. Colin Hassey
Vote: All in favour
Approved**

Chair Hamilton moves a motion to approve the reduced 2020 budget of \$556,000.00.
Seconded by Mr. Hassey

Discussion continues on the proposed reduced 2020 budget of \$535,930.00 (\$556,000.00 less the \$20,070.00 costs for the office rental and maintenance line items).

The board notes that this is an overall reduction from which specifics will be decided at a later date.

The Downtown Barrie (BIA) Board of Management moves a motion to approve the 2020 Downtown Barrie Business Association (BIA) Operational & Capital Investments Budget of \$535,930.00 exclusive of the office rental and maintenance line items.

Motion moved by: Chair Rob Hamilton

Seconded by: Mr. Paul Lynch

Vote: 11 in favour

1 opposed

Approved

Councillor Morales reminds Downtown Barrie (BIA) staff that if they need to spend money, they should review with the board or executive team first.

Chair Hamilton begins discussion on his new role as Chair and his expectations of the board and staff.

Chair Hamilton asks the board to provide Ms. McKenna their availability for another meeting in the coming days.

Chair Hamilton asks that the board provide Ms. McKenna with their goals and objectives.

Chair Hamilton asks that BIA staff submit their job descriptions to him for review by Wednesday, May 27th, 2020.

The board discusses the pedestrianization of Dunlop Street and asks what the polling results were. Ms. McKenna notes that 80 submissions were received and that 68% of those submissions were in favour of the pedestrianization of Dunlop Street.

- Chair Hamilton adds that the BIA will need to program this space so that the closure is set up for success and asks Ms. McKenna that this be added to the next meeting's agenda.

Mr. Lynch asks whether it would be prudent to put any pending financial commitments (i.e. Barriston Law and the contract they were awarded for the governance review).

- Chair Hamilton says this can be added to the next meeting's agenda.

Mr. Hassey asks if there is anything the BIA can do to help the businesses who will be negatively affected by the pedestrianization of Dunlop Street.

- Chair Hamilton says that this can be added to the next meeting's agenda.

Motion to adjourn moved by Mr. Hassey

Seconded by Mr. Ballantyne

All in favour

Approved.

Meeting adjourned at 3:01pm