



DOWNTOWN BARRIE

DOWNTOWN BARRIE BUSINESS ASSOCIATION (BIA)

2019 BUDGET PROPOSAL

INTRO: EXECUTIVE BUDGET OVERVIEW

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DOWNTOWN BARRIE BUSINESS ASSOC. (BIA)

2019 BUDGET SUMMARY - PLAN



REVENUE	BUDGET PLAN
2019 Levy	626,422.00 A
2018 Adjustment (+/-)	- B
Tax Additions	C
Tax Write Offs	D
Charity Rebate	E
Vacancy Rebate	F
Revenue - Events	G
Revenue - Ornaments	H
Revenue - Other	I
Revenue - Sponsorship	J
TOTAL REVENUE	
OPERATIONAL EXPENSES	
Organizational & Management	252,622.00 K
Culture & Heritage Events	126,900.00 L
Marketing & Communication	111,650.00 M
Beautification & Cleanliness	15,250.00 N
Retail	- O
Hospitality	- P
Traffic & Safety	- Q
Property Owners	- R
Total Operational Expenses	506,422.00
CAPITAL INVESTMENTS	
Security Cameras (proposed 10yrs)	5,000.00
Memorial Square (proposed 10yrs)	100,000.00
Sandbox Innovation Centre (5 years)	10,000.00
Capital Opportunity Fund	5,000.00
Total Capital Investments	120,000.00 S
TOTAL PLANNED EXPENDITURES	626,422.00

Est Levy 0.358280%

2019 DOWNTOWN BARRIE BUSINESS ASSOCIATION PLANNED BUDGET DETAIL

2019 PLANNED EXPENDITURES (detailed by category)						
Month:	2019 Presentation (tbd)	2018 Budget	2018 Actual	Difference (year Budget- Actual)	2019 Planned Budget	2019 Details
Organizational & Management						
Salary & Wages	164,000.00	-	164,000.00	168,920.00	4,920.00	Executive Director, Administrator, Marketing/Event - 3%
Benefits	17,770.00	-	17,770.00	22,270.00	4,500.00	Benefits (75% 12) - CPP, EHT, EI
WSIB	1,500.00	-	1,500.00	2,000.00	500.00	Annual Coverage
Unreconciled Pcard (to be distributed)	-	-	0.00	-	0.00	
Staff - Professional Development	4,000.00	-	4,000.00	6,600.00	2,600.00	OBIAA Conference/IDA Conference/OBIAA Board
Office Expenses	1,750.00	-	1,750.00	2,000.00	250.00	General office supplies
Partnerships/Memberships	1,000.00	-	1,000.00	1,650.00	650.00	OBIAA (\$1250)/Chamber (\$250)/Tourism Barrie (\$150)
Board & Special Meetings	2,000.00	-	2,000.00	2,100.00	100.00	Board Meeting/Business Meetings
Telephone	2,500.00	-	2,500.00	4,600.00	2,100.00	Office phone/Cel Phone x2
Special Items	750.00	-	750.00	1,250.00	500.00	Special Items
Insurance	8,897.00	-	8,897.00	10,000.00	1,103.00	Insurance, Liability/Event
Maintenance	750.00	-	750.00	1,500.00	750.00	Office carpets and cleaning
Computer/IT Maintenance	3,600.00	-	3,600.00	4,900.00	1,300.00	Internet, Computer Support, IT, Project Mgmt Software
Audit	4,500.00	-	4,500.00	4,500.00	0.00	Annual Audit - Deloitte - City of Barrie
Office Rental	18,132.00	-	18,132.00	18,132.00	0.00	Maplec 2 - Office: 83 Dundas St East, Suite 102
Office Equipment	2,200.00	-	2,200.00	2,200.00	0.00	Photocopier & Paper Count
TOTAL	233,349.00	-	233,349.00	252,622.00	19273.00	\$ CHANGE YEAR OVER YEAR
Culture & Heritage Events						
Event Sponsorships	39,500.00	-	39,500.00	37,500.00	(2,000.00)	see year event budget detail
Community Events	3,000.00	-	3,000.00	2,400.00	(600.00)	see year event budget detail
Canada - Promenade Days	1,000.00	-	1,000.00	1,000.00	0.00	see year event budget detail
Noella	19,350.00	-	19,350.00	27,500.00	8,150.00	see year event budget detail
Hol Cocoa Trail	3,800.00	-	3,800.00	5,000.00	1,200.00	see year event budget detail
October Tasting Trail	3,800.00	-	3,800.00	5,000.00	1,200.00	see year event budget detail
Craft Beer & BBQ Festival	-	-	0.00	-	0.00	see year event budget detail
Ornaments	-	-	0.00	-	0.00	see year event budget detail
May Days	4,700.00	-	4,700.00	5,000.00	300.00	see year event budget detail
Curb Appeal	3,000.00	-	3,000.00	3,000.00	0.00	see year event budget detail
Meridian Place Anniversary	-	-	0.00	7,500.00	7,500.00	see year event budget detail
LawnChair Luminata	17,000.00	-	17,000.00	33,000.00	16,000.00	see year event budget detail
TOTAL	95,150.00	-	95,150.00	126,900.00	31750.00	\$ CHANGE YEAR OVER YEAR
Marketing & Communication						
Communication	14,400.00	-	14,400.00	17,400.00	3,000.00	see year marketing plan detail summary
Radio-Program (Q1,2,3,4)	13,000.00	-	13,000.00	13,000.00	0.00	see year marketing plan detail summary
Print Media (Q1,2,3,4)	27,150.00	-	27,150.00	30,150.00	3,000.00	see year marketing plan detail summary
Website & Social Media	24,000.00	-	24,000.00	24,000.00	0.00	see year marketing plan detail summary
TV-Program (Q1,2,3,4)	-	-	0.00	-	0.00	see year marketing plan detail summary
Direct Mail	6,000.00	-	6,000.00	6,000.00	0.00	see year marketing plan detail summary
Partnership Marketing	9,100.00	-	9,100.00	9,100.00	0.00	see year marketing plan detail summary
Outdoor Advertising	12,000.00	-	12,000.00	12,000.00	0.00	see year marketing plan detail summary
Creative	-	-	0.00	-	0.00	see year marketing plan detail summary
TOTAL	105,650.00	-	105,650.00	111,650.00	6000.00	\$ CHANGE YEAR OVER YEAR
Beautification & Cleanliness						
Banners	-	-	0.00	-	0.00	
Flowers	3,250.00	-	3,250.00	3,250.00	0.00	
Christmas Decorations	6,000.00	-	6,000.00	6,000.00	0.00	
Manual Clean Up	6,000.00	-	6,000.00	6,000.00	0.00	
Green Machine Salary	-	-	0.00	-	0.00	
Way Finding Signage	-	-	0.00	-	0.00	
Streetscape	-	-	0.00	-	0.00	
B&C Program Development	-	-	0.00	-	0.00	
TOTAL	15,250.00	-	15,250.00	15,250.00	0.00	\$ CHANGE YEAR OVER YEAR
Retail						
Downtown Ambassadors	-	-	0.00	-	0.00	
Retail Program Development	-	-	0.00	-	0.00	
TOTAL	-	-	-	-	0.00	\$ CHANGE YEAR OVER YEAR
Hospitality						
Zero Tolerance	-	-	0.00	-	0.00	
Hospitality Program Development	-	-	0.00	-	0.00	
TOTAL	-	-	-	-	0.00	\$ CHANGE YEAR OVER YEAR
Traffic & Safety						
Parking Ambassadors	-	-	0.00	-	0.00	
T&S Program Development	-	-	0.00	-	0.00	
TOTAL	-	-	-	-	0.00	\$ CHANGE YEAR OVER YEAR
Property Owners						
Property Program Development	-	-	0.00	-	0.00	
TOTAL	-	-	-	-	0.00	\$ CHANGE YEAR OVER YEAR
TOTAL OPERATIONAL	449,399.00	-	449,399.00	506,422.00	57023.00	\$ CHANGE YEAR OVER YEAR - TTL OPERATIONAL EXPENSES
CAPITAL Investments						
Capital Project Funds	125,000.00	-	125,000.00	115,000.00	(10,000.00)	MPL, MSQ, Barrie Police Security Cameras, Sandbox
Opportunity Fund	-	-	0.00	5,000.00	5,000.00	to be used for funding of opportunities as they present
TOTAL CAPITAL	125,000.00	-	125,000.00	120,000.00	-5000.00	\$ CHANGE YEAR OVER YEAR - TTL CAPITAL INVESTMENTS
Tax Additions, Write Offs, Levy Diff						
Accumulated amount	-	-	0.00	-	0.00	
TOTAL	-	-	-	-	0.00	\$ CHANGE YEAR OVER YEAR
TOTAL OPERATIONAL & CAPITAL	574,399.00	-	574,399.00	626,422.00	52023.00	\$ CHANGE YEAR OVER YEAR - TOTAL BUDGET
				\$ 626,422.00	0.358280%	-LEVY - 2018 - 0.342253%



Section 2: 2019 MARKETING SUMMARY

year ANNUAL PLAN

(**\$**) 2019 (**\$**) 2018 (%) 2019 (%) 2018

Radio

<i>Total Radio</i>	\$	13,000.00	\$	13,000.00	12%	12%
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TV

<i>Total TV</i>	\$	-	\$	-	0%	0%
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Print

<i>Total Print</i>	\$	30,150.00	\$	27,150.00	27%	26%
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Direct Mail

<i>Total Direct Mail</i>	\$	6,000.00	\$	6,000.00	5%	6%
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Outdoor

<i>Total Outdoor</i>	\$	12,000.00	\$	12,000.00	11%	11%
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Web - Social Media

<i>Total Web - Social Media</i>	\$	24,000.00	\$	24,000.00	21%	23%
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Partnerships

<i>Total Partnership</i>	\$	9,100.00	\$	9,100.00	8%	9%
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Communication

<i>Total Communication</i>	\$	17,400.00	\$	14,400.00	16%	14%
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<i>Total Marketing</i>	\$	111,650.00	\$	105,650.00	100%	100%
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SECTION 2: 2019 DOWNTOWN BARRIE MARKETING DETAIL

Campaign Area Focus:		Creating, managing BIA Content & Copy// support 'people driven programs'		
Overall Campaign Message:		DOWNTOWN BARRIE UNEXPECTED!		
	MARKETING \$	DETAIL	CREATIVE \$	DETAIL
RADIO				
Rock 95	\$ 6,500.00	Radio Prom - 13x Tuesdays	\$ -	June, July, August
Kool FM	\$ 6,500.00	Lunch Box - 14x Fridays	\$ -	June, July, August
B101	\$ -		\$ -	
Chay FM	\$ -		\$ -	
The Jewel	\$ -		\$ -	
The Dock	\$ -		\$ -	
Kixx FM	\$ -		\$ -	
TOTAL	\$ 13,000.00		\$ -	
TV				
CTV 2	\$ -		\$ -	
Rogers	\$ -		\$ -	
TOTAL	\$ -		\$ -	
PRINT - newspaper				
Advance	\$ 5,000.00	1/2 page ad - 2x	\$ -	November/December
SNAP Barrie	\$ 3,300.00	Radio Prom/Lunch Box	\$ -	May, June, July, August, September
	\$ -		\$ -	
	\$ -		\$ -	
	\$ -		\$ -	
TOTAL	\$ 8,300.00		\$ -	
PRINT - publication/collateral				
Advance - Good Life	\$ 10,000.00	5x Co-op Biz Support	\$ -	Spring, Summer, Christmas
FEO Magazine	\$ 900.00	1/2 page ad	\$ -	1x year - partnership w City, Tourism
Heart of Barrie Publication	\$ 4,000.00	contribution	\$ -	2x year
Trent Severn Waterways	\$ 700.00	full page ad	\$ -	1x year - partnership w City, Tourism
Downtown Barrie Event Rack Card	\$ 1,750.00	Print 40,000 - every household	\$ -	Spring Mailer
Advance - Splurge	\$ 4,500.00	Coop Biz Support	\$ -	Focused on shopping
TOTAL	\$ 21,850.00		\$ -	
DIRECT MAIL				
Canada Post	\$ 6,000.00	rack card postage - every household in Barrie	\$ -	
Other	\$ -		\$ -	
TOTAL	\$ 6,000.00		\$ -	
OUTDOOR ADVERTISING				
Billboard	\$ 12,000.00	MPL_MSC Bill Board	\$ -	
Garbage Bin/Bus Bench	\$ -		\$ -	
Bus	\$ -		\$ -	
Rink Boards - City	\$ -		\$ -	
TOTAL	\$ 12,000.00		\$ -	
WEBSITE/SOCIAL MEDIA				
Content Strategy	\$ -		\$ 6,000.00	See Annual Content Development
Social Media Campaign	\$ -		\$ 6,000.00	See Annual Content Development
Email Campaign	\$ -		\$ 6,000.00	See Annual Content Development
PR Campaign	\$ -		\$ 6,000.00	See Annual Content Development
TOTAL	\$ -		\$ 24,000.00	
ONLINE				
Radio Stations	\$ -		\$ -	
Newspapers	\$ -		\$ -	
TV Stations	\$ -		\$ -	
Video/Web TV	\$ -		\$ -	
Banners	\$ -		\$ -	
Directories	\$ -		\$ -	
TOTAL	\$ -		\$ -	
PARTNERSHIPS				
Tourism Barrie	\$ -		\$ 9,100.00	Visitor Guide Summer & Winter, City Map, Tear Map, TQD Signs
City of Barrie	\$ -		\$ -	
Chamber of Commerce	\$ -		\$ -	
TOTAL	\$ -		\$ 9,100.00	
COMMUNICATION				
Communication - Town Halls	\$ 2,500.00	Town Halls (4x)	\$ -	
Downtown Barrie Annual Report	\$ -		\$ 5,500.00	Development, creative & content
Meltwater PR Distribution & Analytics	\$ -		\$ 6,900.00	PR Connection Tool
Brand Guideline Update	\$ -		\$ 2,500.00	One time update
TOTAL	\$ 2,500.00		\$ 14,900.00	
TOTAL MARKETING \$:		\$ 63,650.00	CREATIVE \$:	\$ 48,000.00
				111,650.00



Section 3: 2019 EVENT PLAN SUMMARY

2019 ANNUAL PLAN

(\\$) 2019 (\\$) 2018 (%) 2019 (%) 2018

Sponsorships - Community Events

<i>Rotary Fall Fishing Festival</i>	\$ 500.00	\$ 500.00	0.4%	0.5%
<i>Rotary Festival of Trees</i>	\$ 1,000.00	\$ 1,000.00	0.8%	1.0%
<i>Smash The Stigma - Mental Health</i>	\$ 400.00	\$ 1,000.00	0.3%	1.0%
<i>Huronia Symphony</i>	\$ 500.00	\$ 500.00	0.4%	0.5%
Total Sponsorships - Community Events	\$ 2,400.00	\$ 3,000.00	1.9%	3.1%

Sponsorships - Event

<i>City of Barrie - Winterfest</i>	\$ 5,000.00	\$ 5,000.00	3.9%	5.2%
<i>February Blues Festival</i>	\$ 1,000.00	\$ 1,000.00	0.8%	1.0%
<i>Spring Art Tour</i>	\$ 2,000.00	\$ 1,000.00	1.6%	1.0%
<i>Chamber - Women in Business Awards</i>	\$ 2,500.00	\$ 2,500.00	2.0%	2.6%
<i>Barriellicious (Winter/Summer)</i>	\$ 4,000.00	\$ 4,000.00	3.2%	4.1%
<i>Jazz & Blues Festival</i>	\$ 1,000.00	\$ 1,000.00	0.8%	1.0%
<i>Talk Is Free Theatre</i>	\$ 2,500.00	\$ 2,500.00	2.0%	2.6%
<i>Theatre By The Bay</i>	\$ 2,500.00	\$ 5,000.00	2.0%	5.2%
<i>Barrie Film Festival - October</i>	\$ 2,500.00	\$ 2,500.00	2.0%	2.6%
<i>MacLaren - Off The Hook</i>	\$ 2,500.00	\$ 2,500.00	2.0%	2.6%
<i>Barrie Pride Festival</i>	\$ 2,000.00	\$ 2,000.00	1.6%	2.1%
<i>City of Barrie - New Year's Countdown</i>	\$ 2,500.00	\$ 2,500.00	2.0%	2.6%
<i>Inside The Music - Songwriter's Series</i>	\$ 2,500.00	\$ 2,500.00	2.0%	2.6%
<i>Troubadour Festival</i>	\$ 3,000.00	\$ 1,000.00	2.4%	1.0%
<i>City of Barrie - Electric Charging Stations</i>	\$ 2,000.00	\$ -	1.6%	0.0%
	\$ -	\$ 5,000.00	0.0%	5.2%
	\$ -	\$ 1,000.00	0.0%	1.0%
Total Sponsorship - Events	\$ 37,500.00	\$ 41,000.00	29.6%	42.4%

BIA Events

<i>Hot Cocoa Trail</i>	\$ 5,000.00	\$ 3,800.00	3.9%	3.9%
<i>May Days</i>	\$ 5,000.00	\$ 4,700.00	3.9%	4.9%
<i>Curb Appeal/DIY</i>	\$ 3,000.00	\$ 3,000.00	2.4%	3.1%
<i>Lawnchair Luminata</i>	\$ 33,000.00	\$ 17,000.00	26.0%	17.6%
<i>Meridian Place Anniversary</i>	\$ 7,500.00	\$ -	5.9%	0.0%
<i>Canada Day/Promenade Days</i>	\$ 1,000.00	\$ 1,000.00	0.8%	1.0%
<i>Craft Beer & BBQ Show</i>	\$ -	\$ -	0.0%	0.0%
<i>October Tasting Trail</i>	\$ 5,000.00	\$ 3,800.00	3.9%	3.9%
<i>Noella</i>	\$ 27,500.00	\$ 19,305.00	21.7%	20.0%
Total BIA Events	\$ 87,000.00	\$ 52,605.00	68.6%	54.5%

Total Events & Sponsorships	\$ 126,900.00	\$ 96,605.00	100.0%	100.0%
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BUDGET

HOT COCOA TRAIL Budget Statement 2019

Community Connects

FEBRUARY

FEBRUARY

BUDGET

REVENUES

BIA	\$ 5,000.00	\$ -
REVENUE (s) (tax,vendors, etc)	\$ -	\$ -
SPONSOR (s)	\$ -	\$ -
GRANT (s)	\$ -	\$ -
TOTAL	\$ 5,000.00	\$ -

2019 Notes:

- * \$1000 - print materials
- * \$655 - Snapd Ad

EXPENSES

Venue Set Up/Operations:

- Road/Parking Lot Closure
- Event Permit
- Service Locates
- Water Service
- Special Occasion Permit (AGCO)
- Event Venue Labour (Waste Mgmt, Logistics)

Event Set Up/Operations:

Event Development/Management/Consulting Fees

Event Set Up:

Décor: tables/chairs/plates/utensils/glass/cooking
 Décor: Lighting
 Décor: materials, tent
 Fencing/Barricades

Event Product:

Product Purchase (food, drink)
Storage
Product support (cups, tickets, cooling, warming)
Event Operations Labour (hrly, mgmt/admin)

Sanitation:

Toilets
Handwashing
Grey Water
Pumping
Delivery Charge
Grease
Dumpsters

Public Safety & Security:

St. John's Ambulance
Private Security
Barrie Police
Environmental
Fire/TSSA
Health Unit

Entertainment:

- Animation Fees
- Artists Fees
- Music (band+mgmt fee)
- Sound Equipment
- Staging/Lighting

Marketing & PR:

Pre-Event Campaign: print/web/PR/social
Event Campaign: photo/video/social
Post Event Campaign: print/web/PR/social
Onsite Marketing Campaign: banners/signage
Press Release/Press Conference
Photography/Videography

Miscellaneous:

Event Supplies
Charitable Proceeds
Other

TOTAL EXPENSES**AVAILABLE BUDGET**[illegible][illegible]

\$	-	\$	-
\$	-	\$	-
\$	-	\$	-
\$	-	\$	-
\$	-	\$	-
\$	-	\$	-
\$	-	\$	-

[illegible]

\$ 2,755.00	\$ -
\$ 1,100.00	\$ -
\$ 1,100.00	\$ -
\$ -	\$ -
\$ 45.00	\$ -
\$ -	\$ -
\$ 5,000.00	\$ -

\$	-	\$	-
\$	-	\$	-
\$	-	\$	-
\$	-	\$	-

\$	5,000.00	\$	-
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\$	-	\$	-
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**May Days Budget Statement 2019**

Community Connects

MAY

MAY

BUDGET**REVENUES**

BIA	\$ 5,000.00	\$ -
REVENUE (s) (tix,vendors, etc)	\$ -	\$ -
SPONSOR (s)	\$ -	\$ -
GRANT (s)	\$ -	\$ -
TOTAL	\$ 5,000.00	\$ -

2019 Notes:

- * \$655 - Snapd Ad
- * \$1000 - Print Materials

EXPENSES**Venue Set Up/Operations:**

Road/Parking Lot Closure	\$ -	\$ -
Event Permit	\$ -	\$ -
Service Locates	\$ -	\$ -
Water Service	\$ -	\$ -
Special Occasion Permit (AGCO)	\$ -	\$ -
Event Venue Labour (Waste Mgmt, Logistics)	\$ -	\$ -
	\$ -	\$ -

Event Set Up/Operations:

Event Development/Mngement/Consulting Fees

\$ -	\$ -
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Event Set Up:

Décor: tables/chairs/plates/utensils/glass/cooking

\$ -	\$ -
------	------

Décor: Lighting

\$ -	\$ -
------	------

Décor: materials, tent

\$ -	\$ -
------	------

Fencing/Barricades

\$ -	\$ -
------	------

Event Product:

Product Purchase (food, drink)

\$ -	\$ -
------	------

Storage

\$ -	\$ -
------	------

Product support (cups, tickets, cooling, warming)

\$ -	\$ -
------	------

Event Operations Labour (hrly, mgmt/admin)

\$ -	\$ -
------	------

Sanitation:

Toilets

\$ -	\$ -
------	------

Handwashing

\$ -	\$ -
------	------

Grey Water

\$ -	\$ -
------	------

Pumping

\$ -	\$ -
------	------

Delivery Charge

\$ -	\$ -
------	------

Grease

\$ -	\$ -
------	------

Dumpsters

\$ -	\$ -
------	------

\$ -	\$ -
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Public Safety & Security:

St.John's Ambulance

\$ -	\$ -
------	------

Private Security

\$ -	\$ -
------	------

Barrie Police

\$ -	\$ -
------	------

Environmental

\$ -	\$ -
------	------

Fire/TSSA

\$ -	\$ -
------	------

Health Unit

\$ -	\$ -
------	------

\$ -	\$ -
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Entertainment:

Animation Fees

\$ -	\$ -
------	------

Artists Fees

\$ -	\$ -
------	------

Music (band+mgmt fee)

\$ -	\$ -
------	------

Sound Equipment

\$ -	\$ -
------	------

Staging/Lighting

\$ -	\$ -
------	------

\$ -	\$ -
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Marketing & PR:

Pre-Event Campaign: print/web/PR/social

\$ 2,750.00	\$ -
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Event Campaign: photo/video/social

\$ 1,100.00	\$ -
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Post Event Campaign: print/web/PR/social

\$ 1,100.00	\$ -
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Onsite Marketing Campaign: banners/signage

\$ -	\$ -
------	------

Press Release/Press Conference

\$ 50.00	\$ -
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Photography/Videography

\$ -	\$ -
------	------

\$ 5,000.00	\$ -
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Miscellaneous:

Event Supplies

\$ -	\$ -
------	------

Charitable Proceeds

\$ -	\$ -
------	------

Other

\$ -	\$ -
------	------

\$ -	\$ -
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TOTAL EXPENSES

\$ 5,000.00	\$ -
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AVAILABLE BUDGET

\$ -	\$ -
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DIY'- CURB APPEAL Budget Statement 2019
Community Connects

NOVEMBER

NOVEMBER

BUDGET

REVENUES

BIA	\$ -	\$ -
REVENUE (s) (tix,vendors, etc)	\$ 5,000.00	\$ -
SPONSOR (s)	\$ 3,000.00	\$ -
GRANT (s)	\$ -	\$ -
TOTAL	\$ 8,000.00	\$ -

PLAN	ACTUAL
\$ -	\$ -
\$ 5,000.00	\$ -
\$ 3,000.00	\$ -
\$ -	\$ -
\$ 8,000.00	\$ -

2019 Notes:

EXPENSES

Venue Set Up/Operations:

Road/Parking Lot Closure	\$ -	\$ -
Event Permit	\$ -	\$ -
Service Locates	\$ -	\$ -
Water Service	\$ -	\$ -
Special Occasion Permit (AGCO)	\$ -	\$ -
Event Venue Labour (Waste Mgmt, Logistics)	\$ -	\$ -
	\$ -	\$ -

PLAN	ACTUAL
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -

Event Set Up/Operations:

Event Development/Mngement/Consulting Fees

Event Set Up:

Décor: tables/chairs/plates/utensils/glass/cooking	\$ -	\$ -
Décor: Lighting	\$ -	\$ -
Décor: materials, tent	\$ -	\$ -
Fencing/Barricades	\$ -	\$ -

Event Product:

Product Purchase (food, drink)	\$ 3,000.00	\$ -
Storage	\$ -	\$ -
Product support (cups, tickets, cooling, warming)	\$ -	\$ -
Event Operations Labour (hrly, mgmt/admin)	\$ -	\$ -

Sanitation:

Toilets	\$ -	\$ -
Handwashing	\$ -	\$ -
Grey Water	\$ -	\$ -
Pumping	\$ -	\$ -
Delivery Charge	\$ -	\$ -
Grease	\$ -	\$ -
Dumpsters	\$ -	\$ -
	\$ 3,000.00	\$ -

\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ 3,000.00	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ 3,000.00	\$ -

Public Safety & Security:

St.John's Ambulance	\$ -	\$ -
Private Security	\$ -	\$ -
Barrie Police	\$ -	\$ -
Environmental	\$ -	\$ -
Fire/TSSA	\$ -	\$ -
Health Unit	\$ -	\$ -
	\$ -	\$ -

\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -

Entertainment:

Animation Fees	\$ -	\$ -
Artists Fees	\$ 1,000.00	\$ -
Music (band+mgmt fee)	\$ 400.00	\$ -
Sound Equipment	\$ -	\$ -
Staging/Lighting	\$ -	\$ -
	\$ 1,400.00	\$ -

\$ -	\$ -
\$ 1,000.00	\$ -
\$ 400.00	\$ -
\$ -	\$ -
\$ -	\$ -
\$ 1,400.00	\$ -

Marketing & PR:

Pre-Event Campaign: print/web/PR/social	\$ 1,200.00	\$ -
Event Campaign: photo/video/social	\$ 1,200.00	\$ -
Post Event Campaign: print/web/PR/social	\$ 1,200.00	\$ -
Onsite Marketing Campaign: banners/signage	\$ -	\$ -
Press Release/Press Conference	\$ -	\$ -
Photography/Videography	\$ -	\$ -
	\$ 3,600.00	\$ -

\$ 1,200.00	\$ -
\$ 1,200.00	\$ -
\$ 1,200.00	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ 3,600.00	\$ -

Miscellaneous:

Event Supplies	\$ -	\$ -
Charitable Proceeds	\$ -	\$ -
Other	\$ -	\$ -
	\$ -	\$ -

\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -

TOTAL EXPENSES

\$ 8,000.00	\$ -
--------------------	-------------

AVAILABLE BUDGET

\$ -	\$ -
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**Curb Appeal Budget Statement 2019**

Community Connects

JUNE

JUNE

BUDGET**REVENUES**

	PLAN	ACTUAL
BIA	\$ 3,000.00	\$ -
REVENUE (s) (tix,vendors, etc)	\$ 15,000.00	\$ -
SPONSOR (s)	\$ 19,500.00	\$ -
GRANT (s)	\$ -	\$ -
TOTAL	\$ 37,500.00	\$ -

2019 Notes:

EXPENSES**Venue Set Up/Operations:**

	PLAN	ACTUAL
Road/Parking Lot Closure	\$ -	\$ -
Event Permit	\$ -	\$ -
Service Locates	\$ -	\$ -
Water Service	\$ -	\$ -
Special Occasion Permit (AGCO)	\$ -	\$ -
Event Venue Labour (Waste Mgmt, Logistics)	\$ -	\$ -
	\$ -	\$ -

Event Set Up/Operations:

Event Development/Mngement/Consulting Fees	\$ 3,000.00	\$ -
Event Set Up:		
Décor: tables/chairs/plates/utensils/glass/cooking	\$ 4,000.00	\$ -
Décor: Lighting/Flowers/decorations	\$ 400.00	\$ -
Décor: materials, tent	\$ 3,000.00	\$ -
Fencing/Barricades	\$ 1,000.00	\$ -
Event Product:		
Product Purchase (food, drink)	\$ 10,250.00	\$ -
Storage	\$ -	\$ -
Product support (cups, tickets, cooling, warming)	\$ -	\$ -
Event Operations Labour (hrly, mgmt/admin)	\$ 792.00	\$ -
Sanitation:		
Toilets	\$ 500.00	\$ -
Handwashing	\$ 250.00	\$ -
Grey Water	\$ -	\$ -
Pumping	\$ -	\$ -
Delivery Charge	\$ -	\$ -
Grease	\$ -	\$ -
Dumpsters	\$ -	\$ -
	\$ 23,192.00	\$ -

Public Safety & Security:

St.John's Ambulance	\$ -	\$ -
Private Security	\$ -	\$ -
Barrie Police	\$ -	\$ -
Environmental	\$ -	\$ -
Fire/TSSA	\$ -	\$ -
Health Unit	\$ -	\$ -
	\$ -	\$ -

Entertainment:

Animation Fees	\$ -	\$ -
Artists Fees	\$ 1,200.00	\$ -
Music (band+mgmt fee)	\$ 2,500.00	\$ -
Sound Equipment	\$ 1,000.00	\$ -
Staging/Lighting	\$ -	\$ -
	\$ 4,700.00	\$ -

Marketing & PR:

Pre-Event Campaign: print/web/PR/social	\$ 2,000.00	\$ -
Event Campaign: photo/video/social	\$ 2,000.00	\$ -
Post Event Campaign: print/web/PR/social	\$ 4,000.00	\$ -
Onsite Marketing Campaign: banners/signage	\$ -	\$ -
Press Release/Press Conference	\$ 100.00	\$ -
Photography/Videography	\$ 1,000.00	\$ -
	\$ 9,100.00	\$ -

Miscellaneous:

Event Supplies	\$ -	\$ -
Charitable Proceeds	\$ 500.00	\$ -
Other	\$ -	\$ -
	\$ 500.00	\$ -

TOTAL EXPENSES

\$ 37,492.00	\$ -
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AVAILABLE BUDGET

\$ 8.00	\$ -
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BUDGET

LAWNCHAIR LUMINATA Budget Statement 2019

Festival

JULY/AUGUST

JULY/AUGUST

	PLAN	ACTUAL
REVENUES		
BIA	\$ 33,000.00	\$ -
REVENUE (s) (titx,vendors, etc)	\$ -	\$ -
SPONSOR (s)	\$ 4,000.00	\$ -
GRANT (s)	\$ -	\$ -
TOTAL	\$ 37,000.00	\$ -

2019 Notes:

- * 20,000 Rack Cards + Delivery
- * 150 Posters
- * Zoup Creative - website update and creative

EXPENSES

Venue Set Up/Operations:

Road/Parking Lot Closure	\$ -	\$ -
Event Permit	\$ -	\$ -
Service Locates	\$ -	\$ -
Water Service	\$ -	\$ -
Special Occasion Permit (AGCO)	\$ -	\$ -
Event Venue Labour (Waste Mgmt, Logistics)	\$ -	\$ -
	\$ -	\$ -

Event Set Up/Operations:

Event Development/Mngement/Consulting Fees	\$	-	\$	-
Event Set Up:				
Décor: tables/chairs/plates/utensils/glass/cooking	\$	-	\$	-
Décor: Lighting	\$	-	\$	-
Décor: materials, tent	\$	-		
Fencing/Barricades	\$	-	\$	-
Event Product:				
Product Purchase (food, drink)	\$	-	\$	-
Storage	\$	-		
Product support (cups, tickets, cooling, warming)	\$	-	\$	-
Event Operations Labour (hrly, mgmt/admin)	\$	-		
Sanitation:			\$	-
Toilets	\$	-	\$	-
Handwashing	\$	-	\$	-
Grey Water	\$	-	\$	-
Pumping	\$	-	\$	-
Delivery Charge	\$	-	\$	-
Grease	\$	-	\$	-
Dumpsters	\$	-	\$	-
	\$	-	\$	-

Public Safety & Security:

St. John's Ambulance	\$ -	\$ -
Private Security	\$ -	\$ -
Barrie Police	\$ -	\$ -
Environmental	\$ -	\$ -
Fire/TSSA	\$ -	\$ -
Health Unit	\$ -	\$ -
	\$ -	\$ -

Entertainment:

Animation Fees	\$ 12,000.00	\$ -
Artists Fees	\$ 2,000.00	\$ -
Music (band+mgmt fee)	\$ 12,000.00	\$ -
Sound Equipment	\$ 8,000.00	\$ -
Staging/Lighting	\$ -	\$ -
	\$ 34,000.00	\$ -

Marketing & PR:

Pre-Event Campaign: print/web/PR/social	\$ 1,000.00	\$ -
Event Campaign: photo/video/social	\$ 1,000.00	\$ -
Post Event Campaign: print/web/PR/social	1,000.00	\$ -
Onsite Marketing Campaign: banners/signage	\$ -	\$ -
Press Release/Press Conference	\$ -	\$ -
Photography/Videography	\$ -	\$ -
	\$ 3,000.00	\$ -

Miscellaneous:

Event Supplies	\$ -	\$ -
Charitable Proceeds	\$ -	\$ -
Other	\$ -	\$ -
	\$ -	\$ -

TOTAL EXPENSES

\$	37,000.00	\$	-
----	-----------	----	---

AVAILABLE BUDGET

\$	-	\$	-
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**MERIDIAN ANNIVERSARY Budget Statement 2019***Special*

JUNE

JUNE

BUDGET**REVENUES**

BIA	\$ 7,200.00	\$ -
REVENUE (s) (tax, vendors, etc)	\$ -	\$ -
SPONSOR (s)	\$ -	\$ -
GRANT (s)	\$ -	\$ -
TOTAL	\$ 7,200.00	\$ -

2019 Notes:

* Marketing materials would be focused on the annual rack card to promote the anniversary and then regular social media programming

EXPENSES**Venue Set Up/Operations:**

Road/Parking Lot Closure	\$ -	\$ -
Event Permit	\$ -	\$ -
Service Locates	\$ -	\$ -
Water Service	\$ -	\$ -
Special Occasion Permit (AGCO)	\$ -	\$ -
Event Venue Labour (Waste Mgmt, Logistics)	\$ -	\$ -
	\$ -	\$ -

Event Set Up/Operations:

Event Development/Mngement/Consulting Fees

Event Set Up:

Décor: tables/chairs/plates/utensils/glass/cooking

Décor: Lighting

Décor: materials, tent

Fencing/Barricades

Event Product:

Product Purchase (food, drink)

Storage

Product support (cups, tickets, cooling, warming)

Event Operations Labour (hrly, mgmt/admin)

Sanitation:

Toilets

Handwashing

Grey Water

Pumping

Delivery Charge

Grease

Dumpsters

Public Safety & Security:

St. John's Ambulance

Private Security

Barrie Police

Environmental

Fire/TSSA

Health Unit

Entertainment:

Animation Fees

Artists Fees

Music (band+mgmt fee)

Sound Equipment

Staging/Lighting

Marketing & PR:

Pre-Event Campaign: print/web/PR/social

Event Campaign: photo/video/social

Post Event Campaign: print/web/PR/social

Onsite Marketing Campaign: banners/signage

Press Release/Press Conference

Photography/Videography

Miscellaneous:

Event Supplies

Charitable Proceeds

Other

TOTAL EXPENSES**AVAILABLE BUDGET**

PLAN	ACTUAL
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -

\$ -	\$ -
\$ -	\$ -
\$ 500.00	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ 1,000.00	\$ -
\$ -	\$ -
\$ -	\$ -
\$ 500.00	\$ -
\$ 500.00	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ 2,500.00	\$ -

\$ 200.00	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ 200.00	\$ -

\$ -	\$ -
\$ -	\$ -
\$ 2,500.00	\$ -
\$ 1,000.00	\$ -
\$ 1,000.00	\$ -
\$ 4,500.00	\$ -

\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -

\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -

\$ 7,200.00	\$ -
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\$ -	\$ -
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PROMENADE DAYS_CANADA DAY_MONDAY - Budget Statement 2019

FESTIVAL
JULY
SALES
PLAN
ACTUAL
Grants/Sponsorships:

Canadian Heritage - 2018	\$ 50,000.00
Tim Hortons	\$ 7,500.00
Facepainting Sponsorship	\$ 1,000.00
City of Barrie	\$ 30,200.00

Vendor Fees:

Downtown Barrie - merchants	\$ -
Downtown Barrie - patios	\$ -
External Vendors	\$ 1,400.00
Non Profit Vendors (non & selling)	\$ -

Revenue Share

Midway	\$ -
--------	------

GROSS SALES \$ 90,100.00 \$ -

COST OF SALES
Vendors:

City of Barrie: Traffic Closure	\$ 615.00
---------------------------------	-----------

Event Set Up:

Concerts - Festivent World	\$ 10,000.00
Summer Ice	\$ 5,000.00
Fireworks	\$ 34,000.00
Busking/Inflatables Entertainment	\$ 8,500.00
Facepainters	\$ 1,300.00
Supplies - Canada Day Cake	\$ 2,000.00
Supplies - Cake supplies	\$ 150.00
Facepainting Tent	\$ 800.00
Barge Rental	\$ 15,000.00
Sound Equipment	\$ 3,000.00
Hospitality Food & Drink	\$ 200.00
Hospitality Tent	\$ 300.00

TOTAL COST OF SALES \$ 80,865.00 \$ -

GROSS PROFIT \$ 9,235.00 \$ -

EXPENSES
PLAN
ACTUAL
Sanitation:

WSI - toilets	\$ 973.00
WSI - dumpsters/grease bins	\$ 108.33
TOTAL	\$ 1,081.33

Labour (Clean Up):

Labour Ready	\$ -
General Help	\$ 550.00
TOTAL	\$ 550.00

Security:

Barrie Police Services	\$ 1,587.92
Private Security	\$ 1,200.00
TOTAL	\$ 2,787.92

Promotion (direct):

Event Signage	\$ 1,000.00
Poster	\$ -
Poster	\$ -
Radio	\$ 1,600.00
Website	\$ 2,000.00
TOTAL	\$ 4,600.00

Miscellaneous:

Supplies - ESA approval	\$ 126.67
Supplies - Generator	\$ 153.33
St John's Ambulance - donation	\$ 225.00
St John's Ambulance - meals	\$ -
Supplies - misc	\$ -
TOTAL	\$ 505.00

TOTAL EXPENSES \$ 9,504.25 \$ -

NET PROFIT \$ (269.25) \$ -


PROMENADE DAYS_CANADA DAY_SATURDAY_SUNDAY- Budget Statement 2019

FESTIVAL
JULY
SALES
PLAN
ACTUAL
Sponsorships:

Downtown Barrie Business Assoc	\$ 1,000.00
Summer Ice Sponsors	\$ 10,000.00
other	\$ -

Vendor Fees:

Downtown Barrie - merchants	\$ 3,500.00
Downtown Barrie - patios	\$ 2,000.00
External Vendors	\$ 19,500.00
Non Profit Vendors (non & selling)	\$ 250.00

Revenue Share

Midway	\$ 15,000.00
--------	--------------

GROSS SALES \$ 51,250.00 \$ -

EXPENSES
PLAN
ACTUAL
Sanitation:

WSI - toilets	\$ 1,946.00
WSI - dumpsters/grease bins	\$ 216.67
TOTAL	\$ 2,162.67

Labour (Clean Up):

Labour Ready	\$ -
General Help	\$ 972.00
TOTAL	\$ 972.00

Security:

Barrie Police Services	\$ 5,857.06
Private Security	\$ 2,200.00
TOTAL	\$ 8,057.06

Promotion:

Event Signage	\$ -
Event Campaign:print/web/video	\$ 6,400.00

COST OF SALES

Vendors:

City of Barrie: Traffic Closure \$ 1,230.00

Set Up:

Concerts - Festivent World \$ 10,100.00
 Summer Ice \$ 10,000.00
 Fireworks \$ -
 Busking/Inflatables Entertainment \$ 5,000.00
 Facepainters \$ -
 Supplies - Canada Day Cake \$ -
 Supplies - Cake supplies \$ -
 Facepainting Tent \$ -
 Barge Rental \$ -
 Sound Equipment \$ 3,000.00
 Hospitality Food & Drink \$ -
 Hospitality Tent \$ -

TOTAL COST OF SALES \$ 29,330.00 \$ -

GROSS PROFIT \$ 21,920.00 \$ -



SALES

Sponsorships:

Canadian Heritage - 2018 \$ 50,000.00
 Tim Hortons \$ 7,500.00
 Facepainting Sponsor \$ 1,000.00
 City of Barrie \$ 30,200.00
 Downtown Barrie \$ 1,000.00
 Summer Ice Sponsors \$ 10,000.00

Vendor Fees:

Downtown Barrie - merchants \$ 3,500.00
 Downtown Barrie - patios \$ 2,000.00
 External Vendors \$ 20,900.00
 Non Profit Vendors (non & selling) \$ 250.00

Revenue Share

Midway \$ 15,000.00

GROSS SALES \$ 141,350.00 \$ -

COST OF SALES

Vendors:

City of Barrie: Traffic Closure \$ 1,845.00

Set Up:

Concerts - Festivent World \$ 20,100.00
 Summer Ice \$ 15,000.00
 Fireworks \$ 34,000.00
 Busking/Inflatables Entertainment \$ 13,500.00
 Facepainters \$ 1,300.00
 Supplies - Canada Day Cake \$ 2,000.00
 Supplies - Cake supplies \$ 150.00
 Facepainting Tent \$ 800.00
 Barge Rental \$ 15,000.00
 Sound Equipment \$ 6,000.00
 Hospitality Food & Drink \$ 200.00
 Hospitality Tent \$ 300.00

TOTAL COST OF SALES \$ 110,195.00 \$ -

GROSS PROFIT \$ 31,155.00 \$ -

Poster \$ 120.00
 Radio \$ 2,000.00
 Website \$ -
TOTAL \$ 8,520.00

Miscellaneous:

Supplies - ESA approval \$ 254.00
 Supplies: Generator \$ 307.00
 St John's Ambulance - donation \$ 900.00
 St John's Ambulance - meals \$ -
 Supplies - misc \$ 178.02
TOTAL \$ 1,639.02

TOTAL EXPENSES \$ 21,350.75 \$ -

NET PROFIT \$ 569.25 \$ -

PROMENADE DAYS_CANADA DAY_SAT_SUN_MON - Budget Statement 2019

FESTIVAL

JULY

PLAN **ACTUAL** **EXPENSES** **PLAN** **ACTUAL**

Sanitation:

WSI - toilets \$ 2,919.00
 WSI - dumpsters \$ 325.00
TOTAL \$ 3,244.00

Labour (Clean Up):

Labour Ready \$ -
 General Help \$ 1,522.00
TOTAL \$ 1,522.00

Security:

Barrie Police Services \$ 7,424.98
 Private Security \$ 3,400.00
TOTAL \$ 10,824.98

Promotion:

Event Signage \$ 1,000.00
 Event Campaign: print/web/video \$ 6,400.00
 Rack Card \$ 120.00
 Radio \$ 3,600.00
 Website \$ 2,000.00
TOTAL \$ 13,120.00

Miscellaneous:

Supplies - ESA approval \$ 380.67
 Supplies: Generator \$ 460.33
 St John's Ambulance - donation \$ 1,125.00
 St John's Ambulance - meals \$ -
 Supplies - misc \$ 178.02
TOTAL \$ 2,144.02

TOTAL EXPENSES \$ 30,855.00 \$ -

NET PROFIT \$ 300.00 \$ -

TOTAL EVENT SUMMARY

	PLAN	ACTUAL
GROSS SALES	\$ 141,350.00	\$ -
COST OF SALES	\$ 110,195.00	\$ -
EXPENSES	\$ 30,855.00	\$ -
NET PROFIT/LOSS	\$ 300.00	\$ -



Cake Sponsorship

Rib Vendor Fees: (\$4500)

Food Vendor Fees (\$2000/\$800)

Craft Beer Team Fees: (\$150)

Local Vendor Fees: (\$250)

Beer Ticket Sales:

GROSS SALES

GROSS SALES **\$ 164,936.00**

COST OF SALES

Craft Beer Vendors:

Coke:

TOTAL COST OF SALES

TOTAL COST OF SALES	↓	37,000.00	↓
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GROSS PROFIT

GROSS PROFIT \$ 10,331.00

EXPENSES

EXPENSES	PLAN	ACTUAL
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Sanitation:

Labour:

Security:

Marketing & Entertainment:

Miscellaneous:

TOTAL EXPENSES

TOTAL EXPENSES	\$67,007.00	\$	-
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NET PROFIT

NET PROFIT	\$ 3,324.60	\$ -
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2018 considerations:

- arrange ice supplier
- keep cup program as such
- maintain \$10 entry
- develop new venue
- up the entertainment level
- utilize two stages: gazebo & MPL
- VIP area for MPL stage
- more breweries
- local craft food/bbq
- food trucks
- sponsorship sales sheet

2018 Craft Beer Event Review:

We continued with the changes from 2017 that included the customer entry fee of \$10 that included a wristband and good for admission for the entire weekend, along with a reusable/compostable 12oz cup with a 4oz pour line for sampling and two 4oz beer tickets. Additional 40 tickets could be purchased for \$2/ticket which was increased up from \$1.25 since event inception. We were able to program the new Meridian Place stage (www.meridianplace.ca) and now have two points of entertainment that also included the "gazebo stage" by the pond. We are looking into increasing the level of music performances for 2019 to assist with drawing people to the event – we have always had great feedback on the venue itself. We had an additional 4 breweries join this year for a total of 12 craft beer vendors. Please stay tuned as we will be sending out a 2019 Save the Date and provide

Tickets redeemed:

More event numbers:

2017 CBBBQ	SECURITY COUNT	WRISTBANDS PURCHASED	TICKETS PURCHASED
FRIDAY	12412	1800	11000
SATURDAY	12168	3000	21000
SUNDAY	5983	1000	3000
TOTAL	30563	5800	35000

BUDGET

OCTOBER TASTING TRAIL Budget Statement 2019

Community Connects

OCTOBER

OCTOBER

REVENUES

REVENUES		
BIA	\$ 5,000.00	\$ -
REVENUE (s) (titx,vendors, etc)	\$ -	\$ -
SPONSOR (s)	\$ -	\$ -
GRANT (s)	\$ -	\$ -
TOTAL	\$ 5,000.00	\$ -

2019 Notes:

- * \$655 Snapd Ad
- * \$1000 Print Materials

EXPENSES

Venue Set Up/Operations:

Road/Parking Lot Closure	\$ -	\$ -
Event Permit	\$ -	\$ -
Service Locates	\$ -	\$ -
Water Service	\$ -	\$ -
Special Occasion Permit (AGCO)	\$ -	\$ -
Event Venue Labour (Waste Mgmt, Logistics)	\$ -	\$ -
	\$ -	\$ -

Event Set Up/Operations:

Event Development/Mngement/Consulting Fees	\$	-	\$	-
Event Set Up:				
Décor: tables/chairs/plates/utensils/glass/cooking	\$	-	\$	-
Décor: Lighting	\$	-	\$	-
Décor: materials, tent	\$	-		
Fencing/Barricades	\$	-	\$	-
Event Product:				
Product Purchase (food, drink)	\$	-	\$	-
Storage	\$	-		
Product support (cups, tickets, cooling, warming)	\$	-	\$	-
Event Operations Labour (hrly, mgmt/admin)	\$	-		
Sanitation:				
Toilets	\$	-	\$	-
Handwashing	\$	-	\$	-
Grey Water	\$	-	\$	-
Pumping	\$	-	\$	-
Delivery Charge	\$	-	\$	-
Grease	\$	-	\$	-
Dumpsters	\$	-	\$	-
	\$	-	\$	-

Public Safety & Security:

St.John's Ambulance	\$ -	\$ -
Private Security	\$ -	\$ -
Barrie Police	\$ -	\$ -
Environmental	\$ -	\$ -
Fire/TSSA	\$ -	\$ -
Health Unit	\$ -	\$ -
	\$ -	\$ -

Entertainment:

Animation Fees	\$ -	\$ -
Artists Fees	\$ -	\$ -
Music (band+mgmt fee)	\$ -	\$ -
Sound Equipment	\$ -	\$ -
Staging/Lighting	\$ -	\$ -
	\$ -	\$ -

Marketing & PR:

Pre-Event Campaign: print/web/PR/social	\$ 2,955.00	\$ -
Event Campaign: photo/video/social	\$ 1,000.00	\$ -
Post Event Campaign: print/web/PR/social	\$ 1,000.00	\$ -
Onsite Marketing Campaign: banners/signage	-	\$ -
Press Release/Press Conference	\$ 45.00	\$ -
Photography/Videography	-	\$ -
	\$ 5,000.00	\$ -

Miscellaneous:

Event Supplies	\$ -	\$ -
Charitable Proceeds	\$ -	\$ -
Other	\$ -	\$ -
	\$ -	\$ -

TOTAL EXPENSES

\$	5,000.00	\$	-
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AVAILABLE BUDGET

\$	-	\$	-
----	---	----	---



NOELLA SUMMARY Budget Statement 2019

Includes: Treelighting, Holly Days, Tree Lot, Live Music
FESTIVAL NOV/DEC

BUDGET SUMMARY

REVENUES

	PLAN	ACTUAL
BIA	\$ 21,950.00	\$ -
Treelighting	\$ -	\$ -
Holly Days	\$ -	\$ -
Tree Lot	\$ 5,550.00	\$ -
	\$ 27,500.00	\$ -

EXPENSES

	PLAN	ACTUAL
Treelighting	\$ 8,350.00	\$ -
Holly Days	\$ 3,500.00	\$ -
Tree Lot	\$ 6,150.00	\$ -
Marketing:		
Event Campaign: print/web/video	\$ 9,500.00	\$ -

TOTAL EXPENSES

\$ 27,500.00	\$ -
---------------------	------

AVAILABLE BUDGET

\$ -	\$ -
------	------

2018 Notes

-

**NOELLA - TREELIGHTING Budget Statement 2019**

Festival

NOV/DEC

NOV/DEC

BUDGET**REVENUES**

BIA	\$ 8,350.00	\$ -
REVENUE (s) (tix,vendors, etc)	\$ -	\$ -
SPONSOR (s)	\$ 27,500.00	\$ -
GRANT (s)	\$ -	\$ -
TOTAL	\$ 35,850.00	\$ -

20xx Notes:

EXPENSES**Venue Set Up/Operations:**

Road/Parking Lot Closure	\$ -	\$ -
Event Permit	\$ -	\$ -
Service Locates	\$ -	\$ -
Water Service	\$ -	\$ -
Special Occasion Permit (AGCO)	\$ -	\$ -
Event Venue Labour (Waste Mgmt, Logistics)	\$ 1,000.00	\$ -
	\$ 1,000.00	\$ -

Event Set Up/Operations:

Event Development/Mngement/Consulting Fees

Event Set Up:

Décor: tables/chairs/plates/utensils/glass/cooking

Décor: Lighting, xmas tree

Décor: materials, tent

Fencing/Barricades

Event Product:

Product Purchase (food, drink, items)

Storage

Product support (cups, tickets, cooling, warming)

Event Operations Labour (hrly, mgmt/admin)

Sanitation:

Toilets

Handwashing

Grey Water

Pumping

Delivery Charge

Grease

Dumpsters

Public Safety & Security:

St. John's Ambulance

Private Security

Barrie Police

Environmental

Fire/TSSA

Health Unit

Entertainment:

Animation Fees (fireworks, wagon rides - NA, movie)

Artists Fees (santa, face painting)

Music (band+mgmt fee)

Sound Equipment

Staging/Lighting

Marketing & PR:

Pre-Event Campaign: print/web/PR/social

Event Campaign: photo/video/social

Post Event Campaign: print/web/PR/social

Onsite Marketing Campaign: banners/signage

Press Release/Press Conference

Photography/Videography

Miscellaneous:

Event Supplies

Charitable Proceeds

Other: crafter market (5 weekends)

TOTAL EXPENSES**AVAILABLE BUDGET**

PLAN	ACTUAL
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ 1,000.00	\$ -
\$ 1,000.00	\$ -

\$ -	\$ -
\$ -	\$ -
\$ 20,000.00	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ 800.00	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ 20,800.00	\$ -

\$ 200.00	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ 200.00	\$ -

\$ 4,500.00	\$ -
\$ 4,000.00	\$ -
\$ 3,000.00	\$ -
\$ 1,000.00	\$ -
\$ 1,000.00	\$ -
\$ 13,500.00	\$ -

\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -

\$ 350.00	\$ -
\$ -	\$ -
\$ -	\$ -
\$ 350.00	\$ -

\$ 35,850.00	\$ -
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\$ -	\$ -
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Community Connects

NOV/DEC

REVENUES

REVENUES

EXPENSES

Venue Set Up/Operations:**Venue Set Up/Operations:**

Event Set Up/Operations:

Event Set Up/Operations:

Public Safety & Security:

Public Safety & Security:

Entertainment:

Entertainment:

Marketing & PR:

Marketing & PR:

Miscellaneous:

Miscellaneous:

TOTAL EXPENSES**AVAILABLE BUDGET**

20xx Notes:

**TREE LOT Budget Statement 2019**

Festival

NOV/DEC

NOV/DEC

BUDGET**REVENUES**

	PLAN	ACTUAL
BIA	\$ 600.00	\$ -
REVENUE (s) (tix,vendors, etc)	\$ 5,550.00	\$ -
SPONSOR (s)	\$ -	\$ -
GRANT (s)	\$ -	\$ -
TOTAL	\$ 6,150.00	\$ -

2019 Notes:

- * Trees \$60 - increase from \$40 (recommended by Drysdale) - forecasted 75 sales
- * Wreaths \$35 - increase from \$20 - forecasted 30 sales

EXPENSES**Venue Set Up/Operations:**

Road/Parking Lot Closure	
Event Permit	
Service Locates	
Water Service	
Special Occasion Permit (AGCO)	
Event Venue Labour (Waste Mgmt, Logistics)	

PLAN	ACTUAL
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ 300.00	\$ -
\$ 300.00	\$ -

Event Set Up/Operations:

Event Development/Mngement/Consulting Fees

Event Set Up:

Décor: tables/chairs/plates/utensils/glass/cooking

Décor: Lighting

Décor: materials, tent

Fencing/Barricades

Event Product:

Product Purchase (food, drink, items)

Storage

Product support (cups, tickets, cooling, warming)

Event Operations Labour (hrly, mgmt/admin)

Sanitation:

Toilets

Handwashing

Grey Water

Pumping

Delivery Charge

Grease

Dumpsters

\$ -	\$ -
\$ -	\$ -
\$ 200.00	\$ -
\$ -	\$ -
\$ 500.00	\$ -
\$ -	\$ -
\$ 2,085.00	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ 2,785.00	\$ -

Public Safety & Security:

St. John's Ambulance

Private Security

Barrie Police

Environmental

Fire/TSSA

Health Unit

\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -

Entertainment:

Animation Fees

Artists Fees

Music (band+mgmt fee)

Sound Equipment

Staging/Lighting

\$ -	\$ -
\$ 400.00	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ 400.00	\$ -

Marketing & PR:

Pre-Event Campaign: print/web/PR/social

Event Campaign: photo/video/social

Post Event Campaign: print/web/PR/social

Onsite Marketing Campaign: banners/signage

Press Release/Press Conference

Photography/Videography

\$ 1,300.00	\$ -
\$ 500.00	\$ -
\$ 500.00	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ 2,300.00	\$ -

Miscellaneous:

Event Supplies

Charitable Proceeds

Other

\$ -	\$ -
\$ 350.00	\$ -
\$ -	\$ -
\$ 350.00	\$ -

TOTAL EXPENSES

\$ 6,135.00	\$ -
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AVAILABLE BUDGET

\$ 15.00	\$ -
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2019 ORNAMENT COSTING-

Ornament	Qty	Cost (product, freight, cover, ne HST)	Total Cost	BIA Selling Price	BIA Total Selling Price	BIA \$ MARGIN	Retail Price	STORE \$ MARGIN
ORNAMENTS (individual)	1	\$ 7.86	\$ 7.86	\$ 12.50		\$ 4.64	\$ 17.50	\$ 5.00
ORNAMENTS (bulk)	17	\$ 7.86	\$ 133.82	\$ 9.25		\$ 23.67		
GIFT BOXES	Box cost	Foam Insert	Freight Cost	Total Box Cost	Box Selling Price			
	\$ 9.07		\$ 0.20	\$ 9.27		\$ 3.98	\$ 20.00	\$ 6.75
GIFT SETS	Total Cost	BIA Selling Price	BIA \$ MARGIN	Retail Price	STORE \$ MARGIN			
	\$ 142.85		\$ 17.15		\$ 29.99			

2019 ORNAMENT FINANCIALS -

Starting Inventory 2019	2019 Revenue	QTY	PRICE	TOTAL
Railway - 2002 [89]	Railway - 2002	21	\$ 10.00	\$ 210.00
Town Hall - 2003 [111]	Town Hall - 2003	6	\$ 10.00	\$ 60.00
RVH - 2004 [122]	RVH - 2004	18	\$ 10.00	\$ 180.00
Library - 2005 [130]	Library - 2005	7	\$ 10.00	\$ 70.00
Fire Station - 2006 [193]	Fire Station - 2006	3	\$ 10.00	\$ 30.00
Opera House - 2007 [168]	Opera House - 2007	8	\$ 10.00	\$ 80.00
Wellington Hotel - 2008 [151]	Wellington Hotel - 2008	19	\$ 10.00	\$ 190.00
Barrie Arena - 2009 [124]	Barrie Arena - 2009	12	\$ 10.00	\$ 120.00
Mulcaster St Armoury - 2010 [189]	Mulcaster St Armoury - 2010	8	\$ 10.00	\$ 80.00
The Simcoe - 2011 [299]	The Simcoe - 2011	8	\$ 10.00	\$ 80.00
Memorial Square - 2012 [197]	Memorial Square - 2012	16	\$ 12.50	\$ 200.00
Central Collegiate - 2013 [229]	Central Collegiate - 2013	52	\$ 12.50	\$ 650.00
Steeles China - 2014 [403]	Steeles China - 2014	8	\$ 12.50	\$ 100.00
Barrie Court House - 2015 [169]	Barrie Court House - 2015	7	\$ 12.50	\$ 87.50
Barrie Jail - 2016 [191]	Barrie Jail - 2016	10	\$ 12.50	\$ 125.00
The Queens - 2017 [220]	The Queens - 2017	14	\$ 12.50	\$ 175.00
Prince of Wales - 2018 [750]	Prince of Wales - 2018	335	\$ 12.50	\$ 4,187.50
GIFT Sets 0	GIFT Sets	0	\$ 142.50	\$ -
GIFT Boxes 229	GIFT Boxes	0	\$ 15.00	\$ -
TOTAL \$ 6,625.00 2019 Budget \$ - 2018 Carry Over \$ - GRAND TOTAL \$ 6,625.00				
2019 Costs				
Prototype & Production: Ornament	750	\$ 7.86	\$ 5,893.04	
Reorders: Boxes	0	\$ 9.27	\$ -	
Promo: Poster	1	\$ 350.00	\$ 350.00	
Promo: Newspaper Ad	1	\$ 1,000.00	\$ 1,000.00	
Promo: Newspaper Ad	1	\$ 1,000.00	\$ 1,000.00	
TOTAL			\$ 8,243.04	
Net Profit			\$ (1,618.04)	

2019 Promotion	2019 Exchanged	2019 Ending Inventory
Railway - 2002 QTY 0	Railway - 2002 QTY 88	Railway - 2002 QTY 88
Town Hall - 2003 QTY 0	Town Hall - 2003 QTY 111	Town Hall - 2003 QTY 111
RVH - 2004 QTY 0	RVH - 2004 QTY 104	RVH - 2004 QTY 104
Library - 2005 QTY 0	Library - 2005 QTY 130	Library - 2005 QTY 130
Fire Station - 2006 QTY 0	Fire Station - 2006 QTY 190	Fire Station - 2006 QTY 190
Opera House - 2007 QTY 0	Opera House - 2007 QTY 160	Opera House - 2007 QTY 160
Wellington Hotel - 2008 QTY 0	Wellington Hotel - 2008 QTY 132	Wellington Hotel - 2008 QTY 132
Barrie Arena - 2009 QTY 0	Barrie Arena - 2009 QTY 112	Barrie Arena - 2009 QTY 112
Mulcaster St Armoury - 2010 QTY 0	Mulcaster St Armoury - 2010 QTY 181	Mulcaster St Armoury - 2010 QTY 181
The Simcoe - 2011 QTY 0	The Simcoe - 2011 QTY 291	The Simcoe - 2011 QTY 291
Memorial Square - 2012 QTY 0	Memorial Square - 2012 QTY 181	Memorial Square - 2012 QTY 181
Central Collegiate - 2013 QTY 0	Central Collegiate - 2013 QTY 177	Central Collegiate - 2013 QTY 177
Steeles China - 2014 QTY 0	Steeles China - 2014 QTY 385	Steeles China - 2014 QTY 385
Barrie Court House - 2015 QTY 0	Barrie Court House - 2015 QTY 162	Barrie Court House - 2015 QTY 162
Barrie Jail - 2016 QTY 0	Barrie Jail - 2016 QTY 181	Barrie Jail - 2016 QTY 181
The Queens - 2017 QTY 0	The Queens - 2017 QTY 206	The Queens - 2017 QTY 206
Prince of Wales - 2018 QTY 0	Prince of Wales - 2018 QTY 415	Prince of Wales - 2018 QTY 415
GIFT Sets	GIFT Sets	GIFT Sets
GIFT Boxes	GIFT Boxes	GIFT Boxes
	The Queens - 2017	
		229

2019 ORNAMENT INVENTORY VALUE -

QUANTITY	COST	TOTAL VALUE
ORNAMENT INVENTORY (includes gift sets)	3198 \$ 7.86	\$ 25,112.19
GIFT BOX INVENTORY (includes gift sets)	229 \$ 9.27	\$ 2,122.83
TOTAL INVENTORY VALUE		\$ 27,235.02



Section 4: 2019 CAPITAL INVESTMENT SUMMARY

\$125,000 was allocated - budget can/will be shifted accordingly between Operational & Capital

COMMITTED CAPITAL INVESTMENTS

	CATEGORY	AMOUNT	TIME	DDI	NOTES
Meridian Place Memorial Square	Public Realm	\$ 100,000.00	10 yrs	x	move to 2019/re-set amount
Sandbox Innovation Centre	Public Realm	\$ 10,000.00	5 yrs	x	move to start in 2019
Barrie Police Security Cameras	Safety & Security	\$ 5,000.00	10 yrs	x	6th of 10 - payout?
TOTAL		\$ 115,000.00			

PROPOSED CAPITAL INVESTMENTS (tbd)

	CATEGORY	AMOUNT	TIME	DDI	NOTES
Public Market	Public Realm	\$ 50,000.00	10 yrs	x	2022
Dunlop Streetscape	Public Realm	\$ 50,000.00	10 yrs	x	2022
Wayfinding Signage	Public Realm	\$ 25,000.00	1 yrs	x	2019
Garbage Program	Beautification	\$ 15,000.00	1 yrs	x	2022
Christmas Décor	Beautification	\$ 25,000.00	1 yrs	x	2019
TOTAL		\$ 165,000.00			

NOTES ON CAPITAL INVESTMENTS

DETAILS

*Memorial Square-Meridian Place	Contribution needs to be reset based on amount raised
*Downtown WiFi	Project was moved to determine best implementation direction

POSSIBLE CAPITAL INVESTMENTS

	CATEGORY	AMOUNT	TIME	DDI	NOTES
		\$ -			
		\$ -			
		\$ -			
		\$ -			

Section 5: TAX ADDITIONS, WRITE OFFS & VACANCY, CHARITY REBATES ANALYSIS

[illegible]