

Sept. Executive Special Meeting Minutes

Thursday, September 5, 2019

Downtown Barrie Business Association (BIA) Office



In attendance:

Ms. Denise Tucker, Chair

Mr. Tom Ambeau Jr., Vice Chair

Ms. Michelle Huggins, Secretary Treasurer

Mr. Wayne Hay, Past Chair

Mr. Craig Stevens, Executive Director

Ms. Kristen Eatch (Recording minutes)

Called to order: 12:06pm

EXECUTIVE TEAM DISCUSSION

The Team discusses the resignation of Mr. Wayne Hay from the Downtown Barrie Business Association (BIA) Board of Management.

- He provided a letter to Ms. Denise Tucker addressed to the Board
- *Mr. Hay removes himself from the meeting location.*
- The Executive Team will share Mr. Hay's letter of resignation and will be part of the agenda for the next Board meeting to be dealt with accordingly

The Executive Team acknowledges receipt of Wayne Hay's resignation from the BIA Board of Directors addressed to all Board members and will be presenting it at the Sept 2019 Board Meeting with an opportunity for discussion and voting and will be distributed to all Board members in advance.

The Team discussed putting forward a motion for every decision that it makes.

The Team noted that by approving the Chair's Report, a Board member approves of the actions of the Executive Team.

The Team added that if a Board member has an issue then they could bring it up at the meeting in front of the entire Board as a motion.

The Team discussed that the roles of the Executive Team can be found in Roberts Rules and our Constitution which include trust in decision making.

STRATEGIC SESSIONS

The Team discussed the importance of team alignment, the timing of the strategic sessions and agrees on the following:

- Involving outreach to determine the priorities of the Membership
- The Board needs to be forward focused
- That staff takes direction through the Executive Team

It was noted that as per Board direction given to BIA staff in the July Board meeting, staff presented and recommended that the strategic facilitator be Solutions Ink.

The Team noted Mr. Randy Aylwin's concerns with Solutions Ink as the strategic facilitators.

Noting concerns with pre-prescribed timelines, a motion was put forward by Ms. Denise Tucker: The Downtown Barrie Business Association (BIA) Board of Directors will proceed as planned with Solutions Ink. as the facilitators on Monday, September 9th and Tuesday, September 10th as per the Board direction given to BIA staff in the July Board meeting.

- Seconded: Mr. Ambeau
- Approved: Ms. Huggins

All in favour

Adjournment: 2:00pm

Next regularly scheduled meeting:

Wednesday, September 18th, 2019 @ 12pm

Downtown Barrie (BIA) Office (93 Dunlop Street East, Unit 102)