

# CRAFT BEER & BBQ FESTIVAL DETAILS

## IMPORTANT INFORMATION

**Downtown Barrie Business Association (BIA)**

93 Dunlop Street East, Unit 102 Barrie, ON L4M 1A8

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info@downtownbarrie.ca



### Important Dates/Times & Hours of Operation



## 2019 CRAFT BEER & BBQ FESTIVAL

**Friday July 5th to Sunday July 7th, 2019\***

### Food Vendor Hours:

- Friday & Saturday - **11am-11pm**
- Sunday - **11am-7pm**

## SET-UP

**Thursday July 4th, 2019**

We ask that you meet us in the Heritage Park parking lot at **3:00pm** to co-ordinate set-up.

*\* Please note that the Downtown Barrie Craft Beer & BBQ Festival operates as a 3-day event.*



### Registration Checklist & Application Requirements



Completed **Food Vendor Registration Form**

Completed **Food Vendor Contract** (WHAT YOU AGREE TO)

### Participation Fee

- Payment can only be made by CASH or CERTIFIED CHEQUE.
- Certified Cheques can be made payable to: Downtown Barrie Business Association (BIA).

### Damage Deposit

- Certified Cheques can be made payable to: Downtown Barrie Business Association (BIA).  
(NOTE: Post-dated cheques are acceptable.)

### Insurance Certificate

- Due: **before 4:30pm on Wednesday June 19th, 2019**

Completed **Health Unit Forms**

- Due: **before 4:30pm on Wednesday June 19th, 2019**

**Copy of Propane Safety Certificate**

- Due: **before 4:30pm on Wednesday June 19th, 2019**



### **2019 Food Vendor Fee: \$1,130 tax included (or \$1,000 + HST)**

- Your spot will be reserved with full payment and a signed copy of the Food Vendor Contract (WHAT YOU AGREE TO) on or before **Wednesday June 19th, 2019**.



## Damage Deposit



Each Vendor must provide Downtown Barrie (BIA) with a post-dated cheque for **\$100** as a damage deposit. This cheque must be provided on or before **Wednesday June 19th, 2019**. However, this cheque must be post-dated for the last day of this year's event which is **Sunday July 7th, 2019**.

This cheque will be deposited if any costs are incurred because of professional external environmental clean-up as per the City of Barrie Environmental Services Department.

*In the event that the costs incurred due to environmental cleanup are more than the damage deposit, Vendors will be responsible for paying the difference. The difference will also be split equally amongst all applicable Vendors.*



## Insurance Certificate



### **Insurance Certificate — Please provide before 4:30pm on Wed. June 19th, 2019.**

- All participating Vendors are required to provide the Downtown Barrie (BIA) with a copy of their **Insurance Certificate** naming the **Downtown Barrie Business Association (BIA)** and **the City of Barrie as additionally insured**.
- The policy must have a two million dollars (\$2,000,000.00) per incident amount and a five million dollars (\$5,000,000.00) aggregate amount. It must cover public liability, bodily injury, food products liability, along with property loss and property damage.



## Health Unit Forms



### **Health Unit Forms — Please provide before 4:30pm on Wed. June 19th, 2019.**

- All Food Vendors must complete the required **Health Unit Forms** and register with the Simcoe Muskoka District Health Unit at least **14 days prior to event**.
- A copy of the completed forms must also be submitted to the **Downtown Barrie (BIA)** with your completed registration.



## Important Reminders



- The Downtown Barrie (BIA) will provide access to electrical power and water. The Downtown Barrie (BIA) and the City of Barrie are not responsible for any power supply that is interrupted or lost, at any time, during the event. Any electrical disconnects resulting from faulty equipment or overload shall be the responsibility of those accessing the power and reconnects shall be at their expense. **A backup service is recommended.**
- The Downtown Barrie (BIA) does not provide electrical cables and water hoses. It is a Vendor's responsibility to ensure that all water hoses meet the Health Standards & Requirements required by the Simcoe Muskoka District Health Unit (SMDHU).
- The Downtown Barrie (BIA) will provide appropriate units for disposing of grease and grey water.
- Proper disposal of all waste, including trash and ash in their respective areas using facilities, is the responsibility of all Vendors. The Downtown Barrie (BIA) will provide appropriate areas for disposal.
- Please note: **Health inspectors** with the SMDHU, **Fire Prevention Officers** with Barrie Fire & Emergency Service, **Environmental Officers** with the City of Barrie Environmental Services Department, **Electrical Inspectors** with the Electrical Safety Authority, along with a **Liquor Inspector** with the Alcohol & Gaming Commission of Ontario (AGCO) are guaranteed to make inspections of this year's event.



## Rules & Regulations



1. Be nice to everyone! It makes everyone's day better.
2. No drinking alcohol while working. Nobody likes sloppy servers.
3. Trucks must not be left unattended during the event, and will not be permitted to leave until the event is over.
4. Special event permits for working with food are required. The attached form must be submitted along with your registration form.
5. There will be free parking for runner vehicles within walking distance of the event area.
6. Vendor ID tags will be provided on the day of the event.
7. Picnic tables and portable toilets will be provided.