

YOU'RE INVITED TO DOWNTOWN BARRIE'S CRAFT BEER & BBQ FESTIVAL HERITAGE PARK | JULY 6 - 8



CRAFT BREWERIES • FOOD TRUCKS • LIVE MUSIC • BREWMASTERS SESSIONS



REGISTRATION FORM

Name _____

Beer Type(s) _____

Beer Notes _____

Contact Name _____ Contact Phone _____

Contact Email _____



IMPORTANT INFORMATION

Important Dates/Times & Hours of Operation

- 2018 Craft Beer & BBQ Festival: Friday July 6th - Sunday July 8th, 2018 (3-Day Event)
- Hours of Operation: Friday July 6th; 11:00 am - 10:00 pm, Saturday July 7th; 11:00 am - 10:00 pm and Sunday July 8th; 11:00 am - 6:00 pm.
- Set-up: Thursday July 5th, 2018. We ask that you meet us in the Heritage Park Parking Lot at 6:00 pm to co-ordinate
- Set-up in preparation for Friday morning's opening. There will be NO sales on Thursday.

Registration Checklist & Application Requirements

- Completed Registration Form
- Signed Vendor Contract
- Participation Fee Payment
- Payment can only be made by CASH or CERTIFIED CHEQUE.
- Certified Cheques can be made payable to: Downtown Barrie Business Association (BIA).
- Post dated cheques are acceptable.
- Damage Deposit Certified Cheques can be made payable to: Downtown Barrie Business Association (BIA).
- Post dated cheques are acceptable.
- Insurance Certificate - Due: before 4:30 pm on Wednesday June 21st, 2018.
- Completed Health Unit Forms - Due: before 4:30 pm on Wednesday June 21st, 2018.

Registration Checklist & Application Requirements

- 2018 Vendor Fee - \$791 tax included (or \$700 + HST)
- Reserved with a full payment, with a signed copy of the BBQ Vendor Contract, on or before Wednesday June 21st, 2018.

Damage Deposit

- Each Vendor must provide Downtown Barrie with a second post-dated cheque for \$100 as a damage deposit. This cheque must be provided on or before Wednesday June 21st, 2018. However, this cheque must be post-dated for the last day of this year's event Sunday July 9th, 2018.
- This cheque will be deposited if any costs are incurred because of professional external environmental clean-up as per the City of Barrie Environmental Services Department.
- In the event that the costs incurred due to environmental cleanup are more than the damage deposit, Vendors will be responsible for paying the difference. The difference will also be split equally amongst all applicable Vendors

Insurance Certificate - Please provide before 4:30 pm on Wednesday June 21st, 2018.

- All participating Vendors are required to provide the Downtown Barrie (BIA) with a copy of their certificate of insurance naming the Downtown Barrie Business Association (BIA) and the City of Barrie as an additional insured.
- The policy must have a Two Million Dollars (\$ 2,000,000.00) per incident amount and a Five Million Dollars (\$ 5,000,000.00) Aggregate amount. It must cover public liability, bodily injury, food products liability, along with property loss and property damage.

Health Unit Forms - Please provide before 4:30 pm on Wednesday June 21st, 2018.

- All BBQ Vendors must complete the required Health Unit Forms & register with the Simcoe Muskoka District Health Unit at least 14 days prior to event.
- A copy of the completed forms must, also, be submitted to the Downtown Barrie (BIA) with your completed registration.

Important Reminders

- The Downtown Barrie (BIA) will provide access to electrical power and water. The Downtown Barrie (BIA) and the City of Barrie are not responsible for any power supply that is interrupted or lost, at any time, during the event. Any electrical disconnects resulting from faulty equipment or overload shall be the responsibility of those accessing the power and reconnects shall be at their expense. A back-up service is recommended.
- The Downtown Barrie (BIA) does not provide electrical cables and water hoses. It is a Vendors responsibility to ensure that all water hoses meet the Health Standards & Requirements required by the Simcoe Muskoka District Health Unit (SMDHU).
- The Downtown Barrie (BIA) will provide appropriate units for disposing of grease and grey water.
- Proper disposal of all waste, including trash and ash in their respective areas using facilities, is the responsibility of all Vendors. The Downtown Barrie (BIA) will provide

appropriate areas for disposal.

- Please note - Health Inspectors with the SMDHU, Fire Prevention Officers with Barrie Fire & Emergency Service, Environmental Officers with the City of Barrie Environmental Services Department, Electrical Inspectors with the Electrical Safety Authority, along with a Liquor Inspector with the Alcohol & Gaming Commission of Ontario (AGCO) are guaranteed to make inspections of this year's event.

RULES & REGULATIONS

1. Be nice to everyone! It makes everyone's day go better.
2. No drinking while working. Nobody likes sloppy servers.
3. Trucks must not be left unattended during the event, and will not be permitted to leave until the event is over.
4. Special event permits for working with food are required. The attached form must be submitted along with your registration form.
5. There will be free parking for runner vehicles within walking distance of the event area.
6. Vendor ID tags will be provided on the day of the event.
7. Picnic tables and portable toilets will be provided.

WHAT YOU'RE AGREEING TO

The Downtown Barrie (BIA) is organizing and promoting an event called the Downtown Barrie Craft Beer & BBQ Festival to be held in Heritage Park on Barrie Waterfront, in the City of Barrie, in the Province of Ontario on Friday July 6th, Saturday July 7th, and Sunday July 8th, 2018;

And whereas the Downtown Barrie (BIA) is desirous of contracting with the Participant for the supply and sale of barbecued pork ribs and related products (the "Agreement");

Now Therefore Witness in consideration of the mutual covenants hereinafter expressed the Parties hereto covenant and agree as follows:

Participation Fee

- The Participant shall pay the sum of \$791 Can. (or \$700+ HST ("the fee")) to the Downtown Barrie (BIA) for the privilege of being granted a license as an Official Participant to sell additional approved food products at the Craft Beer & BBQ Festival on or before Wednesday June 21st, 2018. Cheques must be made payable to the Downtown Barrie Business Association (BIA).
- The funds paid herein shall be non-refundable except in the event of cancellation of the Downtown Barrie Craft Beer & BBQ Festival by the Downtown Barrie (BIA).

Damage Deposit

- The Participant shall provide a second post-dated cheque made out to the Downtown Barrie Business Association (BIA) in the amount of \$100 (Can.) to be used as a damage deposit. This cheque must be provided on or before Wednesday June 21st, 2018; however it can be post dated for Sunday July 9th, 2018. This cheque will be deposited in the event of any additional costs that are incurred due to professional external environmental cleanup as per the City of Barrie Environmental Services Department.
- In the event that the costs incurred due to professional external environmental cleanup are more than the damage deposit, the Participant shall be responsible for paying the difference and the difference will be split equally amongst all applicable Vendors.

Insurance

- The Participant shall at all times have in force an insurance policy in a minimum amount of Two Million Dollars (\$ 2,000,000.00), with a Five Million Dollars (\$ 5,000,000.00) Aggregate, covering public liability, bodily injury, food products liability, property loss and

property damage. The Downtown Barrie Business Association (BIA) and the City of Barrie shall be named as an additional insured on such policy and a certificate of insurance in conformity herewith shall be delivered to the Downtown Barrie (BIA) on or before Wednesday June 21st, 2018.

- The Participant hereby agrees to indemnify and hold harmless the Downtown Barrie (BIA) and the City of Barrie from and against any and all claims, including without limitation, all claims for personal injury or property damage arising from the conduct of any work or by through any act or omission of the City of Barrie or the Downtown Barrie Business Association (BIA) against all costs, counsel fees, expenses and liabilities incurred in or about any such claim or any action or proceeding brought as a result thereof.

Hours Of Operation

- The Participant shall attend at the Craft Beer & BBQ Festival and be open for business at all times during the following hours:
 - Friday July 6th from 11:00 am until 10:00 pm
 - Saturday July 7th from 11:00 am until 10:00 pm
 - Sunday July 8th from 11:00 am until 6:00 pm

Food Items For Sale & Health Standards

- Downtown Barrie covenants with the Participant that the total number of Participants licensed by it to sell 'Food Vendor' food and related products shall not exceed TWELVE.
- The Participant must submit a detailed list of items to be sold within the leased space. It is the sole discretion of Downtown Barrie to approve of the items to be sold. If the Participant has items not disclosed nor approved by Downtown Barrie for sale at any time during the event Downtown Barrie has the right to request removal of said item. If the Participant continues with the sale of said item they will be asked to pack up and leave the event without any refund. Should this happen the likelihood of the Participant returning to the event the following year is very unlikely.
- All product costs are the responsibility of the Participant.
- Sampling of 'Food Vendor' food product is not permitted anywhere in the event area.
- Health standards will be maintained in accordance with the Simcoe Muskoka District Health Unit (SMDHU). "Temporary Food Establishment Guidelines". Each Participant must complete the Health Unit Form.

Electrical & Water Access

- The Downtown Barrie (BIA) will provide access to the Participant for electrical power and water as available, but does not guarantee compatibility or operation. A back-up service is recommended.

- The Downtown Barrie (BIA) will not supply heating for water. The Participant shall provide means of heating water and shall create an area for hand washing and clean up purposes in conformity with applicable government Health regulations.
- The Downtown Barrie (BIA) shall not provide electrical cables and water hoses.
- The Participant is responsible for ensuring that all water hoses to access water meet the Health Standards & Requirements required by the Simcoe Muskoka District Health Unit (SMDHU).
- The Parties covenant and agree that the Downtown Barrie (BIA) and the City of Barrie shall not be liable to the Participant or anyone claiming through it in the event power supply is interrupted or lost at any time. Electrical disconnects resulting from faulty equipment or overload shall be the responsibility of the Participant and reconnects shall be at the Participant's expense.

Cleanup

- The Downtown Barrie (BIA) shall provide clean-up of the overall general areas of the Craft Beer & BBQ Festival site during and following the event.
- The Downtown Barrie (BIA) shall provide appropriate units for disposing of grease and grey water
- The Participant shall be responsible for the provision and installation of ½ inch sheets of plywood and 90 pound rolled roofing material to cover all cooking areas in order to prevent damage to grass and other surfaces. All electrical outlets and equipment must be covered entirely throughout the entire event. The Participant must keep the area clean and change such material as necessary.
- The Participant shall be responsible for proper disposal of all waste including trash and ash in their respective areas using facilities provided by the Downtown Barrie (BIA) for disposal of same.
- The Participant shall remove rolled roofing and plywood and all trucks and trailers from the event area at the conclusion of the event on Sunday night, July 9th, 2017. The Participant shall clean up their site at the event site and will leave the site in the same state as when they found it prior to the start of Craft Beer & BBQ Festival. No trucks or cars are permitted on the grounds (except by special permission) during the event; parking shall be in area provided by the Downtown Barrie (BIA). The Participant and his/its staff and agents will be allowed to occupy one motor home or trailer overnight in the park. No pets are permitted in the park.

Propane Safety Certificates & Other Permits

- The Participant shall be responsible for all permit fees or vendor permits required by law. The Participant shall have fire extinguishers on site as required by fire regulations of the

City of Barrie and shall comply generally with all laws and regulations of the City of Barrie in relation to its operations under this Agreement. The Participant shall provide a copy of certified Propane Safety Certificate.

Security & Amplified Sound

- The Downtown Barrie (BIA) shall provide overnight security on the site, however the Downtown Barrie (BIA) and the City of Barrie shall not be responsible for loss or damage to the Participant’s site or to the contents thereof.
- The participant agrees not to use any amplified sound in or near the Participant’s site at the event site during the Craft Beer & BBQ Festival.

This Agreement may be transmitted by facsimile and the reproduction of signatures by facsimile will be treated as binding as if the signatures were originals. Each party to this Agreement undertakes to provide the other party with a copy of the Agreement bearing original signatures forthwith upon demand.

In Witness Here Of the Parties have set their hands and seals on the date above first written.
Signed, Sealed And Delivered Downtown Barrie Craft Beer & Bbq Festival

_____	Per: _____
Witness to the signature of the Participant	
_____	Per: _____
Witness to the signature of the Participant	
_____	_____
Witness to the signature of the Participant	The Participant

Application for Special Event Permit

This application must be submitted 10 days prior to any event. Complete and sign form. Submit to any Simcoe Muskoka District Health Unit office. If you require assistance, please call *Health Connection* at 705-721-7520 (1-877-721-7520) ext.8811.

EVENT INFORMATION			
Name of Event			
Location			
Date of Event	From: DD / MM / YYYY To: DD / MM / YYYY	Time	
Event Coordinators Information	Name		Phone #
	Email		
APPLICANT INFORMATION			
Name			
Address			
Telephone #		Fax #	
Email			
TYPE OF EQUIPMENT AT EVENT			
Water supply source: <input type="checkbox"/> Municipality (City/Town) _____ <input type="checkbox"/> Well Address _____ <input type="checkbox"/> Hauled Municipal Water – Name _____ Phone # _____			
Power supply: <input type="checkbox"/> Municipal (City/Town) _____ <input type="checkbox"/> Generator <input type="checkbox"/> N/A			
How will food be transported to the event? <input type="checkbox"/> Insulated container <input type="checkbox"/> Refrigerated vehicle <input type="checkbox"/> Cooler with ice <input type="checkbox"/> Other _____			
Cold Holding Equipment <input type="checkbox"/> N/A <input type="checkbox"/> Cooler with ice (4C or lower) <input type="checkbox"/> Chest Freezer (-18C or lower) <input type="checkbox"/> Refrigerator (4C or lower) <input type="checkbox"/> Other _____			
Cooking Equipment <input type="checkbox"/> N/A <input type="checkbox"/> BBQ/grill <input type="checkbox"/> Deep Fryer <input type="checkbox"/> Stove <input type="checkbox"/> Oven <input type="checkbox"/> Microwave <input type="checkbox"/> Other _____			
Hot Holding Equipment <input type="checkbox"/> N/A <input type="checkbox"/> BBQ/grill <input type="checkbox"/> Steam table <input type="checkbox"/> Chafing Dish <input type="checkbox"/> Other _____			
Indicate (check) what type of equipment you will have on-site during the event: <input type="checkbox"/> Designated hand sink <input type="checkbox"/> Liquid soap and paper towel <input type="checkbox"/> Two compartment utensil washing station <input type="checkbox"/> Sanitizing solution <input type="checkbox"/> Probe thermometer <input type="checkbox"/> Thermometers in cold holding units <input type="checkbox"/> Garbage container <input type="checkbox"/> Sanitizer test strips <input type="checkbox"/> Other _____			

Type Of Food Premise At Event

Mobile Premise

Inspected Restaurant

Street food Vending Cart

Temporary Booth

Request For Exemption From Regulations (*Religious, Fraternal Organizations or Service club*)

Note: a donors list must be provided if exempted from regulations and accepting food from an un-inspected source.

Food Handler Name:

Is Food handler certified?

Yes

No

FOOD LIST

FOOD SOURCE

EQUIPMENT LAYOUT & PHOTOS – Maybe required

Provide an equipment layout for your booth at the special event. The layout can be hand drawn in the space below or attached to this application. To confirm requirements review the Special Events Guidelines

Name(print)

Signature

Date

FOR OFFICE USE ONLY

Office

PHI

Date

Inspectors Notes

Personal information on this form is collected under the authority of the Health Protection and Promotion Act (HPPA) for the purpose of processing an application made under Section 22.1 of the HPPA.